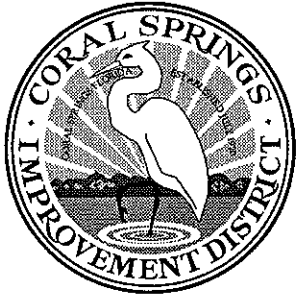


**Coral Springs  
Improvement District**

**Agenda**

**January 23, 2012**

RH



## Coral Springs Improvement District

January 16, 2012

Board of Supervisors  
Coral Springs Improvement District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Coral Springs Improvement District will be held on Monday, January 23, 2012 at **6:30 P.M.** in the District Offices, 10300 N. W. 11<sup>th</sup> Manor, Coral Springs, Florida. Following is the advance agenda for this meeting.

1. Roll Call
2. Approval of the Minutes of the December 19, 2011 and January 4, 2012 Meetings
3. Audience Comments
4. Project Updates – Lanzo
5. Consideration of November Invoice for CH2M Hill
6. Staff Reports
  - A. Manager
    - Consideration of Interconnect Change Order Increase in the amount of \$32,498.77
    - Correspondence from FPL
    - Monthly Water Break Report
    - Utility Billing Work Orders
  - B. Director of Operations
    - Water
    - Sewer
    - Stormwater
    - Field
  - C. Attorney
  - D. Engineer
    - Project Status Report
7. Approval of December Financials and Check Registers
8. Supervisors' Requests
9. Adjournment

Enclosed for your review are the minutes of the December 19, 2011 and January 4, 2012 meetings.

The fifth order of business is consideration of November invoice for CH2M Hill, a copy of which is enclosed

Correspondence from Mr. Eckler and FPL as well as the monthly water break report and utility billing work orders are enclosed under the Manager's Report.

The project status report is enclosed under the Engineer's Report.

The financials and check registers for December are enclosed. The balance of the agenda is routine in nature and staff will present their reports at the meeting. I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,



Kenneth Cassel/sd  
District Manager

cc:	Jane Early	Randy Frederick	Ed Stover
	Dennis Lyles	Kay Woodward	David McIntosh
	Dan Daly	Kristina Shepard	Stephen Bloom
	Michael Bone	Cory Johnson	William Capko

# Minutes

**MINUTES OF MEETING  
CORAL SPRINGS IMPROVEMENT DISTRICT**

A regular meeting of the Board of Supervisors of the Coral Springs Improvement District was held on Monday, December 19, 2011 at 6:30 p.m. at the District Office, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Theodore Mena	Vice President
Duane Holland	Secretary

Also present were:

Kenneth Cassel	District Manager
William G. Capko	District Counsel
Dan Daly	Director of Operations
Kay Woodward	District Accountant
Jan Zilmer	Human Resources
John McKune	District Consultant
David McIntosh	Wastewater Department
Ed Stover	Water Department
Randy Frederick	Drainage Supervisor
Cory Johnson	CH2M Hill
Michael Bone	Lanzo Construction
Joe Brown	Lanzo Construction
Rhon Ernest-Jones, PE	IBI Group
Ken Fink	Bramatrak, Inc.

*The following is a summary of the minutes and actions taken during the December 19, 2011 CSID Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Approval of Minutes of the November 14, 2011 Meeting**

Mr. Shank stated each Board member received a copy of the minutes of the November 14, 2011 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Holland seconded by Mr. Mena with all in favor the minutes of the November 14, 2011 meeting were approved.

**THIRD ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**FOURTH ORDER OF BUSINESS**

**Consideration of Emergency Purchase**

This item is for a new backup pump.

On MOTION by Mr. Mena seconded by Mr. Holland with all in favor the purchase of a new backup pump in the amount of \$17,540 was approved.

Mr. Stover reported it will take two weeks to receive the pump and approximately three days to install it.

**FIFTH ORDER OF BUSINESS**

**Project Updates - Lanzo**

Mr. Brown provided the Board with a project update and the following was discussed:

**Plant F**

- Touching up on interior paint.
- Testing interior troughs of the clarifier.
- A substantial completion list has been created and items were added by Mr. Cassel and CH2M Hill.
- There was a walkthrough today with CH2M Hill.
- Additional items will delay the project another month.

**Nano Plant**

- Individual train testing was completed.
- Several problems arose during the consecutive three train test. This is an operational problem.
- At the previous meeting a variance was requested as to what is considered substantial completion. Specifications require all three trains to run simultaneously. They want to be relieved of this requirement.

- Mr. Shank asked about the substantial list. Mr. Brown responded there was consensus on different items in question regarding pipe supports and grating. There is a plan to resolve these issues. They will focus on completing the list.
- The Broward County Health Department has to perform testing after substantial completion.
- They are alternating between the three trains to keep them wet.
- Mr. Johnson stated there are problems for which they have not found the cause. There is odd water quality coming into the plant causing frequent backwashes, which causes pressure problems. CH2M Hill is trying to determine the source of water quality issues.
- Mr. Shank asked what they are doing to resolve this.
- Mr. Johnson responded they discovered this issue today when they were trying to get enough well capacity running to do the three train test. There was significant backwash frequency on the sand strainers. There is white residue in the water and they are trying to determine the source. The District is having them analyzed.
- The District can continue to treat water with the lime softening plant and backpressure to divert flow to the membrane plant to remove debris from the lines. Mr. Johnson hopes to accomplish this in a week.
- Mr. Shank asked if there were solutions to the hydrogen sulfide gas smell.
- Mr. Johnson responded they are working with Broward County to determine what to do.
- There was a brief discussion regarding the Pilot Testing Report. Mr. Shank stated the introduction to the report mentioned sulfides in the water and it was left out of the conclusion. Mr. Johnson explained he wrote the report and performed the pilot testing. The goal of the study did not have to do with sulfides. The goal of the study was to determine the fouling potential of the raw water in the membrane.
- One option, which is often used, is to run a chlorine line to the water, partially oxidize the sulfide and off-gas the rest of it into the atmosphere.
- Mr. Shank wants potential solutions from CH2M Hill.

- Mr. Shank asked if Mr. Easton agreed with the substantial completion list. Mr. Johnson responded the list consist of important items of which consensus was reached.
- Mr. Mena requested Mr. McKune express his opinions on items discussed during the meeting. He also requested Mr. Johnson try to attend all regular meetings.
- Mr. McKune stated if he disagrees with anything being said he will speak up. He stated Mr. Johnson is doing a good job of taking charge and trying to get consensus from everyone. When they run a test to try to resolve an issue, another issue arises. There are no definitive answers at the moment.
- Mr. Cassel stated he observed a cohesive team between CH2M Hill, Lanzo, Mr. McKune and Mr. Brown brainstorming for resolutions.

**A. Request for Retainage Reduction**

The following was discussed:

- Mr. Cassel received the request Friday afternoon and has not been able to analyze it. There is potential for some reduction in retainage, but he is not comfortable with recommending a figure at this time.
- There is \$640,000 in retainage. Mr. Cassel recommends maintaining a substantial amount.
- Mr. Bone stated there are several vendors with retainages held for over a year. They had to pay some of them because they refused to come out and start up the equipment. Some of the vendors are threatening to sue. He would like \$300,000 to \$400,000 released.
- Mr. Mena is open to releasing some of the retainage in accordance with Mr. Cassel's recommendation.
- Mr. Cassel is comfortable releasing \$150,000 to \$175,000.
- Mr. Shank would like to continue this meeting to January and decide on a figure then.
- Mr. Capko mentioned the Board can authorize the District manager to release a not to exceed amount.

On MOTION by Mr. Mena seconded by Mr. Holland with all in favor the Board authorized Mr. Cassel to release retainage at an amount not to exceed \$150,000.



**SIXTH ORDER OF BUSINESS**

**Consideration of Proposals for District Engineering Consultant**

The following was discussed:

- McKune & Associates, Inc. and IBI Group responded to the RFQ for engineering consultant.
- Mr. Ernest-Jones from IBI Group addressed the Board and discussed his qualifications as well as his desire to work with the District.
- Mr. Mena stated he is pleased with Mr. McKune's work and pointed out he has 35 years of experience with the District.
- Mr. Holland agreed with Mr. Mena.

On MOTION by Mr. Mena seconded by Mr. Holland with all in favor the Board approved engaging McKune & Associates, Inc. as the District engineering consultant.

**SEVENTH ORDER OF BUSINESS**

**Approval of Invoices for McKune & Associates, Inc.**

There being no questions or comments,

On MOTION by Mr. Holland seconded by Mr. Shank with all in favor the invoices from McKune & Associates, Inc. were approved as submitted.

**EIGHTH ORDER OF BUSINESS**

**Appointment of Designated Person(s) to Administer and Allocate GASB-54 Projects**

Ms. Woodward discussed the following:

- GASB has a new rule requiring the District to allocate the general fund balance into additional categories.
- The existing designated and undesignated fund balance will be reassigned titles of 'assigned' and 'unassigned'.
- There are three other categories, but they do not apply to the District at this time.
- The Board can authorize someone to act on their behalf to assist auditors and maintain changes to designated projects. Ms. Woodward recommends designating Mr. Daly and Mr. Cassel to assign funds.

- Mr. Cassel explained nothing in the Capital Program from 2008 will change or get funded without going before the Board for approval. The Board has final control of what funds are used for. This allows staff to work directly with the auditors and place funds in the correct categories.

On MOTION by Mr. Mena seconded by Mr. Holland with all in favor the District Manager and Director of Operations were authorized to administer and allocate GASB-54 projects.

#### **NINTH ORDER OF BUSINESS**

#### **Consideration of October Invoice for CH2M Hill**

The Board reviewed the invoice submitted by CH2M Hill and the following was discussed:

- Mr. Shank does not understand why the District is being charged for CH2M Hill's internal project coordination.
- Mr. Johnson explained managing staff working on the project or conversations held with Mr. Easton are inherent of what he needs to do as the Project Manager.
- Mr. McKune explained this is for work outside the original lump sum agreement. It is additional payment after 22 months.
- Mr. Shank does not see why the Board should be paying for the O&M manual on a monthly basis.
- Mr. McKune explained Ms. Fritch keeps track of all O&M submittals provided by the contractor in addition to other services provided as the 'half' employee under the lump sum agreement.
- Mr. Capko stated the task performed is listed as processing final O&M manual. It sounds as if it is part of the lump sum.
- Mr. Johnson will correct the language and verify whether Ms. Fritch did anything with the O&M Manual.
- The Board does not agree with charges associated with invoice preparation.
- The Board took out charges associated with Ms. Fritch and Ms. Oblaczynski in addition to the charges Mr. Cassel removed for Plant F.

On MOTION by Mr. Holland seconded by Mr. Mena with all in favor the Board approved payment to CH2M Hill for the October invoice in the amount of \$45,463.62 minus the deductions made at the meeting.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Manager**

- **Monthly Sewer Break Report**
- **Monthly Water Break Report**
- **Utility Billing Work Orders**

The above items were provided to the Board for informational purposes.

- Mr. Holland asked what happens if a cleanout is not located.
- Mr. Daly explained they are located with a metal detector, but if they have a plastic valve it makes it more difficult to locate.
- Cleanouts are often buried by landscapers.

- **Update on Backflow and Grease Trap Ordinances**

Mr. Cassel reported the following:

- He met with the City Attorney and staff last week to discuss suggested changes to City Ordinance 2011-128.
- They will include Royal Utility, the City of Coral Springs, CSID and NSID so there is consistent enforcement of the backflow preventer ordinance throughout city limits.
- An ordinance has not been drafted yet for grease traps, but they will take the same approach.
- The purveyors will track commercial properties for grease trap maintenance within their jurisdiction.
- CSID has a system in place for backflows, and grease traps will be added to it.
- The District will enforce initial tracking for everything within its service area.
- Code enforcement will be handled by the city.
- Mr. Shank asked about backflow at the Coral Square Mall.
- Mr. Daly is waiting for the ordinance. Several letters were sent to them and they were ignored.
- Mr. Mena stated this type of control is new to the city and suggested Mr. Cassel make recommendations to the city.

- The city discussed a possible interlocal agreement. This can become complicated and is not recommended.
- The Board can adopt a resolution to enforce the city's ordinances within the District.

**B. Director of Operations**

- **Water**
- **Sewer**
- **Stormwater**
- **Field**

Mr. Daly reported the following:

- The Holiday Parade was a success and staff enjoyed participating in it.
- He will be working on the next newsletter. Mr. Shank stated he will write something for it.
- The Florida Association of Special District will have a meeting on January 18, 2012.
- The data flow system is still going through permitting.
- He spoke with Ms. Heafy on the phone. She did not receive Mr. Daly's emails inviting her to attend the meeting last month. She works for Ms. Hines who does emergency management for the city. Ms. Heafy was not happy restaurants were not notified of the boil water advisory.
- Mr. Shank feels the city should require all restaurants to sign up for the *Code Red* system.

Mr. Stover reported the following:

- They have been working on meeting a number of objectives.
- They set up meetings with CH2M Hill and Lanzo to discuss the nano plant.
- Mr. Shank asked if acid is still leaking. Mr. Stover responded it is.
- Mr. McKune stated the vendor was scheduled to be there today.
- Mr. Shank asked about the RFQ for slakers.
- Mr. McKune is waiting for drawings from the slaker manufacturer. A site plan needs to be done and electrical work is involved as well.
- Mr. Cassel asked what the status was in trying to locate parts for the old slakers.
- Mr. Stover contacted someone from a company the District used to work with and is awaiting a call-back. In the past this person was not able to locate parts.

- Mr. McKune received an email from a pump manufacturer regarding the injection well pump. It needs to be repaired because it is an emergency pump. It cost \$15,000 to get the necessary part. This person deals with a firm in Texas which casts steel impellers and sells them for \$3,800. The shaft which goes with the impeller cost \$1,500. Mr. McKune considers this an emergency.
- Mr. McIntosh stated the initial estimate to repair the pump was \$11,000. A new pump cost \$23,000. It takes 12 to 14 weeks to get a new pump. Because this is an emergency it is better to repair it. The person performing the repairs found additional problems. The total cost is estimated at \$16,600.

On MOTION by Mr. Mena seconded by Mr. Holland with all in favor the Board authorized expenses not to exceed \$17,500 to repair the emergency back-up injection well pump.

- Mr. Shank asked if there were any issues with spillover from the nano plant. Mr. McIntosh confirmed there were no problems.
- Mr. McKune stated they are trying to get the Health Department to provide certification for partial operation in order to operate two trains. CH2M Hill needs to provide certification to the Health Department stating the trains are built in accordance to the plans.
- Mr. Frederick stated there is an erosion problem at one of the pump stations. Bids will be obtained for the repair work. It will be done as a design build.
- Mr. Shank stated SWCD is redoing their pump station and asked if we can contact them.
- Mr. Cassel explained it is a different issue.
- Mr. Shank asked if there is any information on ownership of areas with erosion problems within the District.
- Mr. Frederick stated most erosions have not reached private property and are on District property.
- Mr. Cassel suggested looking at the list of addresses from aials and pick out the areas which need to be surveyed. The area on NW 121<sup>st</sup> Terrace was surveyed.
- A list of locations with erosion problems will be provided to the attorney.

**C. Attorney**

Mr. Capko provided an update on pending legislation.

- Mr. Mena was able to set up a meeting with Senator Ring. Mr. Lewis, Mr. Capko and Mr. Cassel attended the meeting.
- The meeting went well and Senator Ring does not have a problem with the District's legislation unless someone brings an issue to him about it.
- Ms. Harris, the Executive Director of the Broward Legislative Delegation, has other local special district bills which need to be amended. She will schedule a Delegation meeting for the first or second week of January in Tallahassee.
- There are two issues worth considering an amendment to the draft bill.
- Mr. Capko recommended drafting an amendment to the District's bill. The way the bill is currently written does not require the Board to have staggering terms if they decide to keep the current three member format.
- The only negative issues raised at the Delegation meeting had to do with raising Supervisors' compensation. Eliminating this request will increase the bill's chances of getting passed.

On MOTION by Mr. Mena seconded by Mr. Holland with all in favor the Board approved drafting an amendment to the District's proposed bill requiring the Board to have staggering terms and eliminating the request to increase Supervisor compensation.

- There were no responses from the Broward County School Board and CH2M Hill to letters sent by Mr. Capko.

**D. Engineer**

- **Project Status Report**

The above item is for informational purposes only. There was no further discussion on the report.

**ELEVENTH ORDER OF BUSINESS**

**Approval of November Financials and Check Registers**

There being no questions or comments,

On MOTION by Mr. Mena seconded by Mr. Holland with all in favor the financials were approved.

**TWELFTH ORDER OF BUSINESS**

**Supervisors' Requests**

The following was discussed:

- Mr. Shank requested the meeting be continued and would also like to schedule workshops.
- Mr. Holland requested a facilitator to help process the meetings.
- Mr. Fink provided a proposal to the Board for their consideration. His rate is \$100 an hour.
- Mr. Holland stated this is a fair rate for a facilitator.

On MOTION by Mr. Holland seconded by Mr. Mena with all in favor the Board approved engaging Mr. Fink's services as a facilitator with a limit of 50 hours.

- Mr. Mena and Mr. Holland commented on the Holiday Parade. They appreciate staff's participation.
- There was Board consensus to hold a workshop after the continued meeting on Wednesday, January 4, 2012

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further business at this time,

On MOTION by Mr. Mena seconded by Mr. Shank with all in favor the meeting was continued to January 4, 2012 at 2:30 p.m. at the District Offices.

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Kenneth Cassel  
Assistant Secretary

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Martin Shank  
President

**MINUTES OF MEETING  
CORAL SPRINGS IMPROVEMENT DISTRICT**

The recessed meeting of December 19, 2011 of the Board of Supervisors of the Coral Springs Improvement District was held on Wednesday, January 4, 2012 at 2:40 p.m. at the District Office, 10300 NW 11<sup>th</sup> Manor, Coral Springs, Florida.

Present and constituting a quorum were:

Martin Shank	President
Theodore Mena	Vice President
Duane Holland	Secretary

Also present were:

Kenneth Cassel	District Manager
Andrew Bauman	District Counsel
Dan Daly	Director of Operations
Kay Woodward	District Accountant
John McKune	District Consultant
David McIntosh	Wastewater Department
Shawn Frankenhauser	CSID Safety Coordinator
Steven Seigfried	CSID Staff
Alvan Jones	CSID Staff
Joel Rony	Lake Worth
Rhon Ernest-Jones, PE	IBI Group
John Goldman	CDM Smith
Kurt Kiefer	CDM Smith
Jennifer Leone	CDM Smith

*The following is a summary of the minutes and actions taken during the January 4, 2012 CSID Board of Supervisors Continued Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Cassel called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience comments**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Discussion of RFQs**

**A. Continual District Engineering Services**

A draft RFQ was previously distributed to the Board. The following was discussed:

- The RFQ is written so more than one firm can be utilized.



- A matrix will be added to the RFQ making it is easier for firms to choose which areas they are responding to.
- A revised RFQ will be sent to District counsel for review.
- Firms will be ranked based on area of specialization. For example: water, wastewater and geotech.
- Mr. Mena clarified the Board's intent to have a 'stable' of engineering firms which will be on call for particular issues.
- Mr. McKune is separate from this RFQ because he was hired as an engineering consultant.
- In many instances the District will be better served by small local firms. There will be scenarios where the District will need a middle size firm and a larger firm will be needed for other projects.
- This format allows the District to choose which firm is best for certain projects.
- Mr. Mena reiterated he wants an advisor involved.
- Mr. Cassel explained Mr. McKune, Mr. Daly, the department heads and he will be part of the Selection Committee.
- Mr. Mena also wants District counsel to be involved in the selection process.

**B. Engineering Services for Review of Nanofiltration Plant**

A draft RFQ was previously distributed to the Board. The following was discussed:

- Mr. Shank discussed the RFQ with Mr. Daly and Mr. Cassel. The Board can either put this out as an RFQ or Mr. McKune can hire a consultant without going through the RFQ process.
- Mr. Shank questioned how independent the services will be if Mr. McKune sub-contracts the work. Mr. Bauman does not feel it will make a difference because the services will ultimately be selected by the Board.
- Mr. Mena asked what Mr. Cassel foresees the District needing major engineering services for within the next five years. Mr. Cassel responded he is following the Board's earlier request to build a 'stable' of engineers. Once the nano plant and Plant F are complete Mr. Cassel does not foresee anything in the near future requiring a major engineering firm. A small or medium size firm is sufficient to meet the District's need. If there is a major project, a design build scenario can be used.

- Mr. Mena asked what size firm is needed for the slakers' project. Mr. Cassel responded a small or medium firm will suffice.

On MOTION by Mr. Mena seconded by Mr. Holland with all in favor Mr. McKune was authorized to hire a subcontractor to review the nanofiltration plant.

**FOURTH ORDER OF BUSINESS**

**Other Matters**

The following was discussed:

- Mr. Shank noted there was another setback with Plant F.
- Mr. McIntosh explained they noticed rust spots while performing hydrostatic testing.
- Mr. McIntosh was told they should be substantially complete with the work by next week.
- The fine air diffusers will be repaired this week.
- Mr. Jones provided an update on the nano plant. There has been little progress due to the holidays. They are currently doing performance acceptance testing on the SCADA system and computer programming for the SCADA system. This testing is expected to be complete by the end of the week.
- Mr. Cassel reported painting of the acid room floor has begun.
- Mr. Shank reported he participated in a productive meeting with Mr. Cassel, Mr. McKune and CH2M Hill. CH2M Hill listened to suggestions. Mr. Shank requested they provide solutions, suggestions and/or options prior to failure.
- Mr. Shank expressed his discontent for hydrogen sulfite coming from the plant. CH2M Hill suggested dispersing the hydrogen sulfite in the air. Mr. Shank told them it is an unacceptable solution.
- Mr. Shank distributed information he obtained from the EPA website regarding hydrogen sulfite.
- Mr. Mena mentioned Cooper City has a similar issue with hydrogen sulfite. Mr. McKune explained Cooper City has towers without scrubbers like CSID, but they do not have the amount of hydrogen sulfite in the water as CSID. They have iron and CSID does not.

- Testers will be installed by the lime softening plant. Mr. Shank told CH2M Hill any levels coming out of the nano plant which are higher than what is coming out of the lime softening plant is unacceptable.
- Mr. Shank does not agree with CH2M Hill's charges for documents. They are willing to supply the District's documents; however, there will be a charge of up to \$45,000. Those are the District's documents. They were paid for and are being stored at CH2M Hill. Mr. Shank is willing to hire a company to copy the documents. He is not willing to pay them to go through them or make them available to the District. He is also not willing to have a senior engineer oversee while someone hired by the District goes through the documents. Mr. Shank is only willing to pay them for a half an hour for digital copies.
- Mr. Bauman stated they are public records. The Public Record Act allows them to be inspected and allows a charge for copies.
- Mr. Joel stated there are certain documents outside the public domain because of homeland security.
- Mr. Bauman stated the documents he went through with staff have to do with historical documents on the drainage system, pumps and other items. They are District documents.
- Mr. Bauman reviewed several work authorizations associated with the nano plant and Plant F. They are the District's documents and are to be provided in copy format to the District. CH2M Hill is supposed to create a computer database and make it accessible to the District. The District has the right to access its documents under contract.
- Work Order #1 states CH2M Hill will not charge a franchise fee. The District has the right to use documents for their intended purpose. The District cannot sell the design for the nano plant to another district.
- Mr. McKune noted prior to Work Order #1 there were several handshake agreements with Gee & Jenson.
- Mr. Shank stated CH2M Hill wants to charge the District for the following:
  - Taking them out of Iron Mountain.
  - Ms. Early go through boxes to pick out what belongs to the District.

- Ms. Early be present while District staff goes through boxes.
- Copying fees.
- Mr. Bauman stated this is unacceptable. CH2M Hill has some right to keep custody and maintain records. They have a responsibility to maintain records for themselves. This does not entitle them to have sole custody of those documents.
- Mr. Bauman spoke to CH2M Hill's attorney about obtaining documents. Their attorney was surprised because he thought the issue had been worked out. Mr. Bauman does not believe their attorney is informed about how CH2M Hill is handling this records request.
- Mr. McKune suggested the District pay to have documents taken out of Iron Mountain and delivered to CH2M Hill's office. He can go through those boxes with Ms. Early within a couple of days.
- Mr. Cassel received an email from Ms. van Raavensway. They will provide the options requested by Mr. Shank for the next Board meeting.
- Mr. Cassel discussed the Bemo Roofing warranty. The standard process for the District with regard to warranties is the District signs them last. Bemo Roofing refuses to sign the warranty documents first. They want the District to sign the documents and send it to them.
- There was Board consensus to sign the warranty documents first and then send them to Bemo Roofing.
- Mr. Bauman suggested the Board sign the documents and send them to him. He will forward them to Bemo Roofing with a cover letter stating the District will reject the warranty if any changes are made to it. When Bemo Roofing sends back the fully executed documents he will compare them to the District's copy.
- The District received a letter from families of three teens involved in a fatal accident when a car fell into a Coral Springs canal. They want to file suit. SWCD and NSID received letters as well. The District responded notifying them it is not a District canal. The original letter was provided to Mr. Capko.
- Mediation is scheduled for February 15, 2012. Staff will meet to discuss issues prior to mediation.

- Mr. Cassel is reviewing items discussed at a previous meeting with Lanzo. He is putting together a comparison of all information received.
- Mr. Cassel requested a baseline timeline and actual timeline presented by the contractors from CH2M Hill to make further comparisons. He believes a substantial amount of lost time was self inflicted by the contractor and is not associated with engineer reviews or the District.
- Mr. Shank asked if the Board has to abide by Broward County Ethics Laws or by State Ethics Laws. Mr. Bauman responded the Board must abide by State Ethics Laws. He will review Broward County's new Ethics Laws to see if they apply to CSID.
- Mr. Shank asked about bond refinancing. Mr. Bauman responded the earliest the current bonds issued by the District can be called is 2017. There is a possibility to do an advanced refund. Mr. Capko looked at the District's rate and compared them to current market rates. He does not think the District will save enough on interest to warrant an advanced refund; however, several calls were made and he will provide the Board with a definitive answer. Mr. Shank requested Ms. Woodward contact Mr. Capko to discuss this.
- Mr. Daly reported the District was fined for not retesting the sample which tested positive after the power failure. He explained it was not retested because the laboratory never called the District. They sent a letter to the Health Department explaining the District was not notified by the laboratory. After meeting with the Director of the Board of Health he understood the District did not do anything wrong. The fine was reduced from \$9,000 to \$2,750.
- Mr. Mena suggested sending the bill to the laboratory. Mr. Daly suggested sending a letter requesting credit from the laboratory for future services.
- The laboratory also ran the wrong tests on samples provided. Mr. Daly had staff send in two more samples to be tested correctly. He contacted the Director of the Board of Health who responded positively to the District's proactive efforts. They will average the year for the quarterlies if needed.
- Mr. Daly is contacting other municipalities to see what laboratories they use.

- Mr. Mena wants a letter sent to the laboratory letting them know what happened and asking what they will do to remedy the problem.
- Mr. Mena does not want vacation time for key staff to coincide with scheduled meetings/ workshops.
- There was Board consensus to hold a workshop meeting on February 1, 2012 at 2:30 p.m.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Holland seconded by Mr. Mena with all in favor the meeting was adjourned.

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Kenneth Cassel  
Assistant Secretary

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Martin Shank  
President

## **Fifth Order of Business**



**CH2MHILL**

West Palm Beach  
3001 PGA Blvd., Suite 300  
Palm Beach Gardens, FL 33410  
(561) 904-7400

Remit to:  
CH2M HILL, INC.  
P.O. Box 200991  
Dallas, TX 75320-0991

Coral Springs Improvement District  
Attn: Mr. Ken Cassel  
10300 NW 11th Manor  
Coral Springs, FL 33071

Date:  
Project No: 378206  
Client Ref. No: 054682  
Invoice No:

**REVISED INVOICE**

**Water and Wastewater Capital Improvement Program  
Water and Wastewater Treatment Plant  
Construction Management and Services During Construction  
WA# 50  
Professional Services October 29, 2011 Through November 25, 2011**

Summary of Work Performed This Period: SEE ATTACHED

Task	Fee	Percent	Earned	Previous Fee Billing	Current Fee Billing
Plant F	345,880.94	95.00	328,586.89	328,586.89	0.00
Nano Plant	1,742,772.06	94.00	1,638,205.74	1,638,205.74	0.00
	<u>2,088,653.00</u>		<u>1,966,792.63</u>	<u>1,966,792.63</u>	<u>0.00</u>

**Total Fee** \$ -

**Change Order- Construction Management and Inspection  
Professional Personnel**

	Hours	Rate	Amount
Project Manager	163.00	143.00	23,309.00
Senior Technical Support	97.40	71.00	6,915.40
Administrative/ Technical Support	0.20	60.00	12.00
<b>Totals</b>	<b>260.60</b>		<b>30,236.40</b>
<b>Total Labor</b>			<b>\$ 30,236.40</b>

**Reimbursable Expenses**

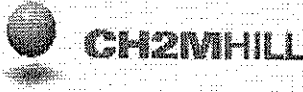
Postage & Freight	175.21
Mileage and Travel	610.93
<b>Total Reimbursables</b>	<b>\$ 786.14</b>

**Total Amount Due This Invoice** \$ 31,022.54

*Sib Molley* < 820.50 >  
*Heather* < 397.60 >  
< 305.30 >  
29,499.14

DUE PAYABLE ON RECEIPT OF INVOICE. FINANCE CHARGES WILL BE ASSESSED AT 1 1/2 % PER MONTH (OR MAXIMUM PERMISSIBLE UNDER STATE LAW) ON ALL ACCOUNTS OVERDUE UNLESS STATED OTHERWISE IN OUR CONTRACT. CH2M HILL IS INCORPORATED.





West Palm Beach  
 3001 PGA Blvd., Suite 300  
 Palm Beach Gardens, FL 33410  
 (561) 904-7400

Remit to:  
 CH2M HILL, INC.  
 P.O. Box 200991  
 Dallas, TX 75320-0991

Coral Springs Improvement District  
 Attn: Mr. Ken Cassel  
 10300 NW 11th Manor  
 Coral Springs, FL 33071

Date:  
 Project No: 378206  
 Client Ref. No: 054682  
 Invoice No:

**REVISED INVOICE**

**Water and Wastewater Capital Improvement Program  
 Water and Wastewater Treatment Plant  
 Construction Management and Services During Construction  
 WA# 50  
 Professional Services October 29, 2011 Through November 25, 2011**

**Summary**

Task	Contract Amount	Invoiced To Date	Budget Remaining	Prior Invoiced	Current Invoice
Plant F	\$ 345,880.94	\$ 328,586.89	\$ 17,294.05	\$ 328,586.89	\$ -
Nano Plant	\$ 1,742,772.06	\$ 1,638,205.74	\$ 104,566.32	\$ 1,638,205.74	\$ -
<b>Addendum 1 (5/11)</b>	-	\$ 56,922.40	-	\$ 56,922.40	\$ -
Plant F	-	\$ 3,290.99	-	\$ 3,290.99	\$ -
Nano Plant	-	\$ 53,631.41	-	\$ 53,631.41	\$ -
<b>Addendum 2 (6/11)</b>	-	\$ 38,746.83	-	\$ 38,746.83	\$ -
Plant F*	-	\$ 133.74	-	\$ 133.74	\$ -
Nano Plant	-	\$ 38,613.09	-	\$ 38,613.09	\$ -
<b>Addendum 3 (7/11)</b>	-	\$ 45,931.78	-	\$ 45,931.78	\$ -
Plant F	-	\$ 1,504.00	-	\$ 1,504.00	\$ -
Nano Plant	-	\$ 44,427.78	-	\$ 44,427.78	\$ -
<b>Addendum 4 (8/11)</b>	-	\$ 44,824.89	-	\$ 44,824.89	\$ -
Plant F	-	\$ 1,610.00	-	\$ 1,610.00	\$ -
Nano Plant	-	\$ 43,214.89	-	\$ 43,214.89	\$ -
<b>Addendum 5 (9/11)</b>	-	\$ 53,318.15	-	\$ 53,318.15	\$ -
Plant F	-	\$ 2,534.50	-	\$ 2,534.50	\$ -
Nano Plant	-	\$ 50,783.65	-	\$ 50,783.65	\$ -
<b>Addendum 6 (10/11)</b>	-	\$ 44,114.62	-	\$ 44,114.62	\$ -
Plant F	-	\$ -	-	\$ -	\$ -
Nano Plant	-	\$ 44,114.62	-	\$ 44,114.62	\$ -
<b>Addendum 7 (11/11)</b>	-	\$ 31,022.54	-	\$ -	\$ 31,022.54
Plant F	-	\$ 820.50	-	\$ -	\$ 820.50
Nano Plant	-	\$ 30,202.04	-	\$ -	\$ 30,202.04
<b>Total</b>	<b>\$ 2,088,653.00</b>	<b>\$ 2,281,673.84</b>	<b>\$ 121,860.37</b>	<b>\$ 2,250,651.30</b>	<b>\$ -</b>

\*Computed by adding Plant F labor to proportionate shipping of submittals

For any Questions Regarding This Invoice Please Contact Heather Oblaczynski (561) 904-7483

DUE PAYABLE ON RECEIPT OF INVOICE. FINANCE CHARGES WILL BE ASSESSED AT 1 1/2 % PER MONTH (OR MAXIMUM PERMISSIBLE UNDER STATE LAW) ON ALL ACCOUNTS OVERDUE UNLESS STATED OTHERWISE IN OUR CONTRACT. CH2M HILL IS INCORPORATED.

**Summary of Work Performed This Period:**

Plant F:	Observed continued painting repairs, holiday testing and milage testing. Observed and inspected reinstallation of clarifier rake arms and squeegees. Observed Westech torque test and equipment check out to assess any effects of long term storage. Observed installation of closure plates at wall openings.
Nano:	Observed loading of membranes into pressure vessels, 4 day run test on each train, flushing and bacteriological testing activities related to the trains. Observed and inspected installation of valve operator supports on trains, installation of antennas at the off-site wells and completed work required to make them communicate with the plant. Developed and tracked progress on work-list items. Observed infrared testing of electrical equipment in electrical room and electrician progress on work list items. Observed painters' continued work on remaining work items inside the building. Observed AMJ work on leaks at the sulfuric acid skids. Continued O&M manual preparation. Continued startup coordination meetings. Continued O&M manual preparation. Began startup activities. CH2M HILL's internal assessment of progress suggests substantial completion to be in December or later with final completion in January or later.

**Work Remaining under the lump sum**

Plant F:	Facilities startup assistance, record drawings, completion of O&M manual, certification of construction
Nano:	Facilities startup assistance, record drawings, completion of O&M manual, certification of construction

Professional Services October 29, 2011 Through November 25, 2011

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Plant F Submittal	Latest Review	Title	Status	Date Forwarded	Date Sent	Date Received	Date Returned
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28 31 00-003M	001	Fire Detection & Alarm Final O&M Manual	Acknowledge Receipt	30-Nov-11	23-Nov-11	23-Nov-11	23-Nov-11
26 31 13-13-003	001	Standby Generator Training Agenda	Approved as Noted	5-Dec-11	14-Nov-11	10-Nov-11	5-Dec-11

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Project	LLT	Exp. Date	Expenditure Type	GEN	Employee Name	Quantity	Bill Rate	Bill Amount
378206	A5.EX	10/28/11	AUTO MILEAGE-MILES	INC00018336	RABIDEAU, JAMES	110.00	0.56	61.05
378206	A5.EX	10/31/11	AUTO MILEAGE-MILES	INC00018336	RABIDEAU, JAMES	110.00	0.56	61.05
378206	A5.EX	11/02/11	AUTO MILEAGE-MILES	INC00033886	WILLEMS, RONALD	42.00	0.56	23.31
378206	A5.EX	11/03/11	AUTO MILEAGE-MILES	INC00018336	RABIDEAU, JAMES	110.00	0.56	61.05
378206	A5.EX	11/07/11	AUTO MILEAGE-MILES	INC00018336	RABIDEAU, JAMES	110.00	0.56	61.05
378206	A5.EX	11/14/11	AUTO MILEAGE-MILES	INC00018336	RABIDEAU, JAMES	110.00	0.56	61.05
378206	A5.EX	11/17/11	AUTO MILEAGE-MILES	INC00018336	RABIDEAU, JAMES	110.00	0.56	61.05
378206	A5.EX	11/18/11	AUTO MILEAGE-MILES	INC00018336	RABIDEAU, JAMES	110.00	0.56	61.05
378206	A5.EX	11/21/11	AUTO MILEAGE-MILES	INC00018336	RABIDEAU, JAMES	110.00	0.56	61.05
			<b>AUTO MILEAGE-MILES Total</b>					511.71
378206	A5.EX	10/28/11	TRAVEL-OTHER	INC00033886	WILLEMS, RONALD	18.38	1.00	18.38
378206	A5.EX	11/02/11	TRAVEL-OTHER	INC00033886	WILLEMS, RONALD	18.89	1.00	18.89
378206	A5.EX	11/15/11	TRAVEL-OTHER	INC00033886	WILLEMS, RONALD	21.28	1.00	21.28
378206	A5.EX	11/18/11	TRAVEL-OTHER	INC00033886	WILLEMS, RONALD	19.60	1.00	19.60
378206	A5.EX	11/23/11	TRAVEL-OTHER	INC00033886	WILLEMS, RONALD	21.07	1.00	21.07
			<b>TRAVEL-OTHER Total</b>					99.22

DUE PAYABLE ON RECEIPT OF INVOICE. FINANCE CHARGES WILL BE ASSESSED AT 1 1/2 % PER MONTH (OR MAXIMUM PERMISSIBLE UNDER STATE LAW) ON ALL ACCOUNTS OVERDUE UNLESS STATED OTHERWISE IN OUR CONTRACT. CH2M HILL IS INCORPORATED.

Project	LLT	GEN	Employee Name	Labor Category	Hours	Exp. Date	Expenditure Type	Task Performed
<b>PLANT F</b>								
378206	A5.CM	INC00001198	EASTON, CARL F	Project Manager	1.00	11/04/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00001198	EASTON, CARL F	Project Manager	2.00	11/11/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00001198	EASTON, CARL F	Project Manager	1.00	11/18/11	LABOR-DCR-SITE	SDC site services.
378206	A5.SS	INC00007471	FRITCH, MOLLY E	Senior Technical Support	0.50	11/18/11	LABOR-DCR	Plant F Clarifier Cert of Proper Installation, Drive Inspection and Torque Test
378206	A5.CM	INC00033886	WILLEMS, RONALD	Senior Technical Support	1.00	11/04/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00033886	WILLEMS, RONALD	Senior Technical Support	1.00	11/18/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00033886	WILLEMS, RONALD	Senior Technical Support	1.00	11/25/11	LABOR-DCR-SITE	SDC site services.
<b>NANO PLANT</b>								
378206	A5.PM	AAA00007374	BALLENGER, ANNA M	Administrative	0.20	11/18/11	LABOR-SITE	Invoicing.
378206	A5.CM	INC00001198	EASTON, CARL F	Project Manager	16.00	11/04/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00001198	EASTON, CARL F	Project Manager	31.00	11/11/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00001198	EASTON, CARL F	Project Manager	20.00	11/18/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00001198	EASTON, CARL F	Project Manager	8.00	11/25/11	LABOR-DCR-SITE	SDC site services.
378206	A5.SS	INC00007471	FRITCH, MOLLY E	Senior Technical Support	5.80	11/04/11	LABOR-DCR	Revised Calibration review comments. locate daily reports. Aluminum Seam Roof Warranty and RO System Confirmation processing. Logged in Start-Up Documentation. Meeting Minutes. Review Comment Documentation
378206	A5.SS	INC00007471	FRITCH, MOLLY E	Senior Technical Support	1.70	11/11/11	LABOR-DCR	Printed, logged, and distributed electrical damage letter and Generator Training Instructions
378206	A5.SS	INC00007471	FRITCH, MOLLY E	Senior Technical Support	3.50	11/18/11	LABOR-DCR	Followed up with Hillers on Fire Alarm Preliminary O&M and Standby Generator Training Agenda. Made pdfs of Spare Parts. Distributed ATS Access Letter and processed Fire Alarm Preliminary O&M Manual. Logged in CM Main switchboard correspondence.
378206	A5.SS	INC00007471	FRITCH, MOLLY E	Senior Technical Support	5.60	11/25/11	LABOR-DCR	Req for legal services, processed 3 RO submittals, updated submittal information for agenda item.
378206	A5.CM	INC00031795	JOHNSON, CORY	Project Manager	4.00	11/04/11	LABOR-CONSULTING	Field inspection of equipment.
378206	A5.PM	INC00031795	JOHNSON, CORY	Project Manager	5.00	11/04/11	LABOR-CONSULTING	Project coordination with Contractor and CSID.
378206	A5.SR	INC00031795	JOHNSON, CORY	Project Manager	2.00	11/04/11	LABOR-CONSULTING	Pay ap review.
378206	A5.PM	INC00031795	JOHNSON, CORY	Project Manager	6.00	11/11/11	LABOR-CONSULTING	Project coordination with Contractor and CSID.
378206	A5.CM	INC00031795	JOHNSON, CORY	Project Manager	2.00	11/18/11	LABOR-CONSULTING	Field inspection of equipment.
378206	A5.PM	INC00031795	JOHNSON, CORY	Project Manager	8.00	11/18/11	LABOR-CONSULTING	Project coordination with Contractor and CSID.
378206	A5.PM	INC00031795	JOHNSON, CORY	Project Manager	6.00	11/25/11	LABOR-CONSULTING	Project coordination with Contractor and CSID.
378206	A5.PM	AAB00062718	OBLACZYNSKI, HEATHER L	Senior Technical Support	2.50	11/04/11	LABOR-CONSULTING	Assist PM, Project Financials, Invoicing, Project Summary
378206	A5.PM	AAB00062718	OBLACZYNSKI, HEATHER L	Senior Technical Support	1.50	11/11/11	LABOR-CONSULTING	Assist PM, Project Financials, Invoicing, Project Summary
378206	A5.PM	AAB00062718	OBLACZYNSKI, HEATHER L	Senior Technical Support	0.30	11/18/11	LABOR-CONSULTING	Assist PM, Project Financials, Invoicing, Project Summary
378206	A5.CM	INC00018336	RABIDEAU, JAMES	Project Manager	13.00	11/04/11	LABOR-DCR-SITE	Attended Performance Testing coordination meeting. Reviewed status of element loading consulted on start up schedule of plant. Reviewed requirements of the WTP startup. Visited site, reviewed progress of membrane installation. Worked on startup schedule. Held conference call to updated I&C engineer on status of PAT schedule.
378206	A5.CM	INC00018336	RABIDEAU, JAMES	Project Manager	17.00	11/11/11	LABOR-DCR-SITE	Attended Startup Coordination Mtg. Assisted with various issues for startup. Followed up on startup issues, researched turbidity and train startup procedures. Working on responses to claims from the contractor.

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**NANO PLANT**

378206	A5.CM	INC00018336	RABIDEAU, JAMES	Project Manager	17.00	11/18/11	LABOR-DCR-SITE	Attended startup meeting, researched turbidity issues with feed water. Reviewed supply wells. Attended Board Mtg.
378206	A5.CM	INC00018336	RABIDEAU, JAMES	Project Manager	4.00	11/25/11	LABOR-DCR-SITE	Attended weekly startup meeting, discussing next steps in startup of the RO plant.
378206	A5.CM	INC00033886	WILLEMS, RONALD	Senior Technical Support	19.50	11/04/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00033886	WILLEMS, RONALD	Senior Technical Support	5.50	11/11/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00033886	WILLEMS, RONALD	Senior Technical Support	27.00	11/18/11	LABOR-DCR-SITE	SDC site services.
378206	A5.CM	INC00033886	WILLEMS, RONALD	Senior Technical Support	21.00	11/25/11	LABOR-DCR-SITE	SDC site services.

- The WWTP plant F facilities will consist of replacement of existing Plants "A" and "B" with a new 2.4 million gallons per day (MGD) secondary treatment package facility, Plant "F", which has been designed for the same effluent disposal method, effluent quality, and reliability and redundancy requirements as the remaining existing plants. The WWTP facility will be based on the design prepared for CSID by CH2M HILL.

## **2. SCOPE OF SERVICES**

The CONSULTANT agrees to furnish to CSID, as part of the construction phase services, CM and Resident Project Representative (RPR) services. The specific construction phase services which the CONSULTANT agrees to furnish are contained in Tasks A, B, C, and D are as follows:

### **Task A – RO WTP Expansion, WWTP F**

Task A includes the construction activities related to the RO WTP Expansion, WWTP F, and related facilities.

#### **Task A.1 – Construction Phase Services:**

1. **Preconstruction Meeting.** The CONSULTANT will coordinate and conduct one Preconstruction Meeting in the CSID offices or at the project site, CONSULTANT will prepare and distribute meeting minutes within 5 days of the preconstruction meeting. The meeting will be attended by representatives from CSID, CONSULTANT, Contractor, the Contractor's Subcontractors, and other interested parties. The Preconstruction Meeting will cover construction and coordination issues. It is assumed that the Preconstruction Meeting will be attended by up to three CONSULTANT engineers. The CONSULTANT CM and RPR will also attend as part of Task A.2 services.
2. **Office Setup and Administrative Procedures** The CONSULTANT will provide a construction controls technician to assist in establishing project controls which will include the following: a procedural system for tracking submittals using specialized forms and filing, contractor clarifications, and general record keeping for the course of the project. The construction controls technician will provide initial project setup and then will make periodic visits during the course of the project to monitor documentation and assist with the project.

CSID staff will have access to these records and will be copied on relevant documentation. The construction controls technician will have the following responsibilities:

- A. **Submittals - Receive and process submittals (up to 290) for both the RO WTP and the WWTP, to include: "first round" submittals, re-submittals and O&M manuals, track and monitor status of submittals.**
- B. **RFI's – Receive, process, and track Requests for Information (RFI) (up to 150).**

- C. **Meeting Notes** - Attend, document and produce meeting notes for biweekly progress meetings during the anticipated construction duration of 22 months.
  - D. **RFQ's** - Process and track Request for quotations (RFQ's) (up to 20).
  - E. **Change Orders** - Process, track, and log Change Orders (up to 5).
  - F. **Startup** – Track and monitor startup issues such as certification of manufacturer's proper installation, startup, and testing documentation.
  - G. **Field Orders and Work Change Directives** – Process and track Field Orders (FO's) and Work Change Directives (WCD's) (up to 20).
  - H. **Administrative** – Track and monitor partial and final Substantial Completion items.
3. **Specialty Inspections.** The CONSULTANT will provide specialty engineering inspection services (geotechnical, civil, structural, instrumentation, etc.) during critical activity periods (electrical systems installation, control system configuration, RO train and pump installation, etc.) to supplement CONSULTANT's CM/RPR. It is assumed that the CONSULTANT will provide up to 18 construction site visits for a total of 18 person-days (eight hours per day) by CONSULTANT design engineers (i.e., geotechnical, structural, process mechanical, electrical, and instrumentation). Travel time to and from the site shall not be counted towards the 18 person days.

CONSULTANT shall provide a written report of each site visit and a written summary of each job meeting for the file.

4. **Submittal Reviews.** The CONSULTANT will review those contractor equipment submittals and specialty item submittals requested by CSID for compliance with the Contract Documents. Submittals will include piping, valves, architectural, structural elements, motors, pumps, control valves, electrical equipment, instrumentation and controls, and other major items. CONSULTANT will receive, distribute for review, and process all shop drawing submittals. It is assumed that the CONSULTANT will review up to 210 shop drawing, 30 equipment O&M manual submittals, and 40 resubmittals for the project. More than one resubmittal of a particular item shall be considered another submittal. Additionally, 10 substitution submittals are anticipated from the Contractor. The onsite construction manager will give each submittal a preliminary review for completeness prior to distribution. Should a submittal be deemed incomplete it will be returned to the Contractor for resubmittal. This rejection of the submittal shall not constitute a completed submittal and shall not count against the total number of submittals as outlined in this work authorization.
5. **Requests for Information (RFI's).** The CONSULTANT will provide technical interpretations of the drawings and specifications, and will evaluate requested deviations from the approved design or specifications. Requests for Information



will be issued by the Contractor to the CONSULTANT. The CONSULTANT will act as the initial interpreter of the Contract Documents and assist CSID in making decisions on claims of the Contract relating to the acceptability of the work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of the work. Up to 150 RFI's are anticipated from both the RO WTP and WWTP.

6. **Change Management.** CONSULTANT will assist in negotiating with the Contractor the scope and cost of any necessary contract change orders, and will prepare up to 5 formal Change Orders with documentation and backup for submission to CSID for review and approval.
7. **Facilities Start-up Assistance.** Upon completion of the construction phase, the CONSULTANT will provide facilities start-up assistance. It is assumed that start-up for all facilities may not occur at the same time and that several representatives of the CONSULTANT will be required to make multiple site visits of up to a 5-day duration. Up to a total of 42 person-days are anticipated for the start-up of the WWTP and RO WTP.
8. **Facility O&M Manual.** The CONSULTANT will provide an Operations manual that will provide a written description of operation for each new process component of the ROWTP and WWTP project as presented in submittals from the material or equipment suppliers. The O&M manual will provide a process diagram and a general description of the processes. Additional information that will be included is as follows: procedures for startup, shut down, emergencies, bypasses, and safety. A total of 34 person-days are assumed for this task. CSID staff will be provided with one hard copy set and two sets of electronic DVD's containing the O&M material.
9. **Record Drawings.** The CONSULTANT will revise original drawings, based on Contractor's red-line drawings, to produce final record drawings and submit to CSID following completion of the work. One (1) set of full-size paper Record Drawings and one (1) set of Contract Document Specifications incorporating Addenda and project change orders will be provided. Additionally, the CONSULTANT will submit to CSID One (1) set of electronic (PDF) files to be transmitted on CD. A total of 35 person-days are assumed for this task.
10. **Certificate of Construction.** The CONSULTANT will prepare a Certificate of Construction for submittal to FDEP for both the RO WTP facility improvements and the WWTP F facilities. For each facility the CONSULTANT will provide the appropriate FDEP permit application, one (1) copy of Record Drawings, and respond to two (2) RFIs for each facility.

**Task A.2 – Construction Management:** During the duration of the assignment at the CSID RO WTP Expansion and WWTP Plant F Expansion Project, the CONSULTANT will provide the following staff. A full-time Construction Manager (CM) for the entire 22 month schedule, a full-time Resident Project Representative

## **Sixth Order of Business**

**6A**

**DeMarco, Sandra**

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**Subject:** FW: Interconnect Project

---

**From:** Don Eckler [mailto:deckler@ecklerengineering.com]

**Sent:** Friday, January 13, 2012 3:33 PM

**To:** Cassel, Ken

**Subject:** Interconnect Project

Ken,

I believe that the following will answer your questions. I'm still checking to be sure that there will be no more changes.

Original total contract amount = \$514,190

Original CSID and Coral Springs shared amount = \$325,426

Original CSID portion = \$162,713

Credit to for the CSID and Coral Springs from Change order for Add/alternate for FPVC = (\$9,435) = (\$4,717.50) to CSID only

CSID portion after Change Order # 1 = \$162,713-\$4,717.50 = \$157,995.50

Preliminary proposed change order for CSID and coral springs portion = \$64,997.53

CSID portion of preliminary proposed change order = \$64,997.53/2 = \$32,498.77

Total cost to CSID = \$190,494.27

I'll give you the final numbers as soon as I have them. If you need anything else, please let me know.

**Donald A. Eckler**

Eckler Engineering, Inc.

4700 Riverside Dr., Suite 110

Coral Springs, FL 33067

Office: 954.510.4700

Fax: 954-755.2741

Mobile: 954.328.0413



---

**From:** Cassel, Ken [mailto:kcassel@severntrentms.com]

**Sent:** Wednesday, January 11, 2012 5:41 PM

**To:** Don Eckler

**Subject:** RE: Interconnect Project

Ok Thanks

Kenneth G. Cassel

District Manager

Severn Trent Management Services - SE

T:+ 1.954.753.5841 Ext 3001

F:+ 1.954.345.1292

1/16/2012

M:+ 1.954.826.0056  
E: kcassel@severntrentms.com  
www.severntrentms.com

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**From:** Don Eckler [mailto:deckler@ecklerengineering.com]  
**Sent:** Wednesday, January 11, 2012 1:16 PM  
**To:** Cassel, Ken  
**Subject:** RE: Interconnect Project

I'll get it out to you maybe later today or at least in the morning.

**Donald A. Eckler**  
Eckler Engineering, Inc.  
4700 Riverside Dr., Suite 110  
Coral Springs, FL 33067  
Office: 954.510.4700  
Fax: 954-755.2741  
Mobile: 954.328.0413



**From:** Cassel, Ken [mailto:kcassel@severntrentms.com]  
**Sent:** Wednesday, January 11, 2012 12:49 PM  
**To:** Don Eckler  
**Subject:** Interconnect Project

Don,  
Can you provide me with a breakdown for the following?  
1. Original contract \$ and CSID share.  
2. Contract change with new contractor \$ of CSID share  
3. Change for conflicts \$ of CSID share  
Total cost to CSID  
Thanks  
Ken

Kenneth G. Cassel  
District Manager  
Severn Trent Management Services - SE  
T:+ 1.954.753.5841 Ext 3001  
F:+ 1.954.345.1292  
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1/16/2012

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December 19, 2011

Coral Springs Improvement Dist  
10300 NW 11th Mnr  
Coral Springs, FL 33071

RECEIVED DEC 23 2011

Dear Business Partner:

At FPL, we understand how much our customers depend on electricity, and we've been making improvements to strengthen the electrical infrastructure in your area.

Earlier this year, as part of our preventive maintenance practices, we completed a visual and advanced infrared technology inspection of the main power line and equipment serving your business. Our special infrared cameras helped us detect and address issues in our power lines and equipment before they become problems or outages. Based on our inspections, we completed the following improvements to the main power line serving your business:

- **Replaced a section of underground power line.** The new section of line will minimize power disruptions to your business.
- **Inspected electrical switch cabinets along the main power line and repaired or replaced them as required.** This new electrical equipment will enhance your future service reliability.
- **Replaced lightning protection equipment.** These devices protect the power lines and electrical equipment from the damaging effects of lightning.

We know how important electricity is for your business and we're committed to improving your service reliability. If you have any questions regarding the completed work, please contact Peter Martinez at [peter.martinez@FPL.com](mailto:peter.martinez@FPL.com) or (954) 956-2025. If you need to report an outage or have any questions about your electric bill, please call (800) 226-3545.

Sincerely,



A handwritten signature in black ink that reads "David R Blary".

David R Blary  
Area Manager

WATER BREAK DECEMBER 2011

12/1/2011	THURS	1680 NW 111 AVE	21/AJ/CYR	3	3	12/2/2011	CYR
12/2/2011	FRI	9726 NW 20 ST	2/B/MWD	3	3	12/5/2011	MWD
12/3/2011	SAT	11200 NW 10 MAN	9/YY/CYR	4	3	12/5/2011	CYR
12/5/2011	MON	8810 NW 18 ST	12/B/FT	3	2	12/6/2011	FT
12/5/2011	MON	10970 NW 17 PL	8/Z/CYR	2	3	12/6/2011	CYR
12/6/2011	TUES	11062 NW 19 ST	9/M/CYR	3	2.5	12/7/2011	CYR
12/6/2011	TUES	1327 NW 87 TERR	15/U/RWD	2	3	12/7/2011	RWD
12/6/2011	TUES	311 NW 101 AVE	13/U/OWD	3	2.5	12/8/2011	OWD
12/9/2011	FRI	CORNER ATL & UNIV		3	3	12/12/2011	
12/13/2011	TUES	10755 NW 17 ST	10/EE/CR	2	3	12/14/2011	CR
12/14/2011	WED	1457 NW 111 WAY	12/PP/CYR	3	2	12/15/2011	CYR
12/14/2011	WED	106 NW 93 TERR	3/HH/SWD	3	2.5	12/15/2011	SWD
12/16/2011	FRI	8817 NW 21 ST	14/D/RWD	2	2.5	12/19/2011	RWD
12/19/2011	MON	11139 NW 15 ST	23/KK/CYR	3	2.5	12/20/2011	CYR
12/20/2011	TUES	L.S. 9		3	2	12/22/2011	
12/26/2011	MON	273 NW 87 TERR	8/N/SWD	3	2	12/27/2011	SWD
12/27/2011	TUES	9278 NW 13 PL	7E/X/RWS	3	2	12/28/2011	RWS



**Coral Springs Improvement District  
Utility Billing Work Orders**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>2012</b>													
<i>Customer Inquiry requiring work order</i>													
<i>Mis-Reads</i>													
<i>Meter Calibration Tests</i>													

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>2011</b>													
<i>Customer Inquiry requiring work order</i>	73	44	53	52	58	31	48	55	45	59	26	48	592
<i>Mis-Reads</i>	4	7	12	6	2	2	11	1	8	7	5	4	69
<i>Meter Calibration Tests</i>	4	0	0	0	3	1	1	2	1	2	1	1	16

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
<b>2010</b>													
<i>Customer Inquiry requiring work order</i>	56	49	25	44	26	28	42	54	32	63	52	42	513
<i>Mis-Reads</i>	4	7	9	3	7	4	1	5	4	8	4	5	61
<i>Meter Calibration Tests</i>	6	5	0	0	0	0	0	0	0	2	4	1	18

**6D**



## **Project Status Update**

### **Services During Construction (SDC) for Plant "F"**

Observed reinstalling the fine bubble air diffuser system. Observed and inspected painting repairs. Witnessed hydrostatic test of the sections of Plant F (wet one side/dry the other, etc.). Observed and inspected concrete curb installation. Developed additional worklist items.

### **Services During Construction (SDC) for Nanofiltration Plant**

Continued development of worklist items. Inspection of electrician, plumber, door installer, and painter worklist items. Observed hose testing of exterior windows. Observed and inspected cleaning and painting of the floor in the Electrical Room, the Storage Room and the Mechanical Room. Observed vibration, bearing temperature and flow testing of all vertical turbine pumps and the CIP cleaning pump. Continued O&M manual preparation. Observed system startup testing. Continued startup coordination meetings. Attended meeting with Broward County Department of Health. CH2M HILL's internal assessment of progress suggests substantial completion to be February based on Contractor's current schedule and progress to date.

### **Programming Services for Nanofiltration Plant**

Assisted and coordinate with site equipment startup and testing. Programming activities being completed concurrent to the Nanofiltration construction.

### **Claims Assistance**

Continued assistance with addressing claims by Lanzo against CSID. Meeting with John McKune and Ken Cassel. Continued adjudication of claims related to Plant F. Provided additional backup regarding Nanofiltration plant claims.

# Financials

**Coral Springs  
Improvement District**

Financial Reporting  
for  
DECEMBER 2011

January 23, 2012  
Board of Supervisors Meeting

**Coral Springs Improvement District**  
**Balance Sheet**  
All Fund Types and Account Groups

December 31, 2011

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
<b>ASSETS</b>				
Cash & Cash Equivalents:				
Checking Accounts	\$ 4,266,421	\$ 6,498,741	\$ -	\$ 10,765,162
Cash on Hand	-	500	-	500
Money Market Accounts	3,221,869	4,734,164	-	7,956,033
State Board of Admin. (Net)	9,962	58,711	-	68,673
Certificates of Deposit	250,000	754,894	-	1,004,894
Restricted Cash	-	-	-	-
Restricted Investments	-	13,310,874	-	13,310,874
Accounts Receivable	-	1,222,676	-	1,222,676
Unbilled Utility Revenues Receivable	-	-	-	-
Accrued Interest Receivable	5,838	7,043	-	12,881
Due from Other Funds	-	45,241	-	45,241
Prepaid Expenses	19,438	248,712	-	268,150
Bond Costs (2007 Series)	-	924,842	-	924,842
Bond Finance Costs	-	76,060	-	76,060
Land	-	361,739	553,200	914,939
Easements	-	394,998	-	394,998
Meters in Field (Net)	-	117,627	-	117,627
Machinery & Equipment (Net)	-	249,516	627,928	877,444
Imp. Other than Bldgs (Net)	-	28,312,174	6,641,826	34,954,000
Buildings (Net)	-	208,106	-	208,106
Construction in Progress	-	29,445,920	-	29,445,920
<b>Total Assets</b>	<b>\$ 7,773,528</b>	<b>\$ 86,972,538</b>	<b>\$ 7,822,954</b>	<b>\$ 102,569,020</b>

**Coral Springs Improvement District**  
**Balance Sheet**  
**All Fund Types and Account Groups**

December 31, 2011

Description	General Fund	Water & Sewer Fund	General Fixed Assets	Totals
<b><u>LIABILITIES</u></b>				
Accounts Payable	\$ 20,434	\$ 165,839	\$ -	\$ 186,273
Contracts Payable	-	-	-	-
Retainage Payable	-	-	-	-
Accrued P & I Payable	-	-	-	-
Accrued Int Payable-2002 Series	-	125,270	-	125,270
Accrued Int Payable-2007 Series	-	1,153,924	-	1,153,924
Accrued R & R Reserve	-	-	-	-
Accrued Wages Payable	-	-	-	-
Accrued Vac/Sick Time Payable	-	152,086	-	152,086
Pension Payable	-	40	-	40
Utility Tax Payable	-	50,993	-	50,993
Payroll Taxes Payable	-	-	-	-
Deposits	-	495,748	-	495,748
Due to Other Funds	45,241	-	-	45,241
Bonds Payable	-	49,353,750	-	49,353,750
Bond Discount-2007 Series	-	(782,342)	-	(782,342)
Deferred Loss (2002 Series)	-	(151,972)	-	(151,972)
<b>Total Liabilities</b>	<b>65,675</b>	<b>50,563,336</b>	<b>-</b>	<b>50,629,011</b>
<b><u>FUND BALANCE / NET ASSETS</u></b>				
Fund Balance:				
Reserved for Prepaids	19,438	-	-	19,438
Unreserved	7,688,415	-	-	7,688,415
Net Assets	-	36,409,202	-	36,409,202
Investment in GFA	-	-	7,822,954	7,822,954
<b>Total Fund Balance / Net Assets</b>	<b>7,707,853</b>	<b>36,409,202</b>	<b>7,822,954</b>	<b>51,940,009</b>
<b>Total Liabilities &amp; Fund Balance / Net Assets</b>	<b>\$ 7,773,528</b>	<b>\$ 86,972,538</b>	<b>\$ 7,822,954</b>	<b>\$ 102,569,020</b>

**Coral Springs Improvement District**  
**General Fund**  
Statement of Revenues, Expenditures and Change in Fund Balance

For the Period Ending December 31, 2011

	Adopted Budget FYE 2012	Prorated Budget Thru 12-31-11	Actual 3 Months Ending 12-31-11	Variance Favorable (Unfavorable)
--	-------------------------------	-------------------------------------	------------------------------------------	----------------------------------------

**REVENUES:**

Assessments (Net)	\$ 2,192,462	\$ 1,893,134	\$ 1,893,134	\$ -
Interest Income-SBA	-	-	-	-
Interest Income-Other	-	-	3,696	3,696
Shared Personnel Rev.	27,560	6,890	6,890	-
Permit Review Fees	-	-	800	800
Miscellaneous Revenue	-	-	-	-
Unrealized Loss-SBA	-	-	-	-
Grant Project - Drainage	-	-	-	-
Carry Forward Designated Funds	566,800	-	-	-
<b>Total Revenues</b>	<b>2,786,822</b>	<b>1,900,024</b>	<b>1,904,520</b>	<b>4,496</b>

**EXPENDITURES:**

**Administrative**

Supervisor Fees	7,200	1,800	1,800	-
Salaries/Wages	49,391	11,398	10,851	547
Special Pay	92	92	90	2
FICA Taxes	4,329	999	975	24
Pension Expense	2,963	684	657	27
Health Insurance	20,214	5,054	3,100	1,954
Workers Comp. Ins.	238	60	60	-
Attorney Fees	15,000	3,750	10,461	(6,711)
Engineering Fees	18,000	4,500	650	3,850
Special Consulting Services	50,000	12,500	26,100	(13,600)
Annual Audit	7,638	4,820	4,820	-
Actuarial Computation-OPEB	454	-	-	-
Management Fees	59,688	14,922	14,922	-
Computer Expense	21,138	5,285	5,285	-
Digital Record Management	50,000	12,500	-	-
Telephone	2,778	695	695	-
Postage	600	150	150	-
Building Rent	12,000	3,000	3,000	-
Printing & Binding	2,424	606	606	-
Legal Advertising	1,980	495	253	242
Fire & EMS Assessments	7,055	7,055	7,473	(418)
Office Supplies	1,440	360	2,249	(1,889)
Dues, Subscriptions	4,800	3,087	3,087	-
Promotional Expenses	-	3,168	3,168	-
Capital Outlay	-	-	-	-
<b>Total Administrative</b>	<b>339,422</b>	<b>96,980</b>	<b>100,452</b>	<b>(15,972)</b>



**Coral Springs Improvement District**  
**General Fund**  
**Statement of Revenues, Expenditures and Change in Fund Balance**

For the Period Ending December 31, 2011

	Adopted Budget FYE 2012	Prorated Budget Thru 12-31-11	Actual 3 Months Ending 12-31-11	Variance Favorable (Unfavorable)
<b>Field Operations</b>				
Salaries and Wages	228,966	52,838	53,257	(419)
Special Pay	1,028	1,028	1,016	12
FICA Taxes	17,515	4,042	4,152	(110)
Pension Expense	13,739	3,171	3,196	(25)
Health Insurance	61,409	15,352	13,407	1,945
Worker's Comp. Insurance	12,387	3,097	1,685	1,412
Water Quality Testing	4,000	1,000	897	103
Telephone	1,080	270	247	23
Electric Expense	1,440	360	330	30
Insurance	18,086	4,522	3,902	620
R & M - General	98,292	24,573	4,859	19,714
R & M - Canal Dredging	150,000	-	-	-
R & M - Vegetation Management	50,000	-	-	-
Operating Supplies - General	14,500	3,625	-	3,625
Operating Supplies - Chemicals	96,892	24,223	4,410	19,813
Operating Supplies - Motor Fuels	22,562	5,641	14,453	(8,812)
Operating Supplies - Uniforms	3,529	882	283	599
Dues, Licenses	975	244	-	244
Capital Outlay-Equipment	1,000	250	-	250
Capital Improvements	900,000	-	-	-
Grant Expense - Drainage	-	-	22	(22)
<b>Total Field</b>	<b>1,697,400</b>	<b>145,118</b>	<b>106,116</b>	<b>39,002</b>
<b>Total Expenditures</b>	<b>2,036,822</b>	<b>242,098</b>	<b>206,568</b>	<b>23,030</b>
<b>Reserves:</b>				
Reserved for 1st Qtr Operating	450,000	112,500	-	112,500
Reserved for Projects & Emergencies	300,000	75,000	-	75,000
<b>Total Reserves</b>	<b>750,000</b>	<b>187,500</b>	<b>-</b>	<b>187,500</b>
<b>Total Expenditures &amp; Reserves</b>	<b>2,786,822</b>	<b>429,598</b>	<b>206,568</b>	<b>210,530</b>
<b>Excess Revenues Over (Under)</b>				
<b>Expenditures &amp; Reserves</b>	<b>\$ -</b>	<b>\$ 1,470,426</b>	<b>\$ 1,697,952</b>	<b>\$ 215,026</b>
<b>Fund Balance Beginning</b>				<b>6,009,901</b>
<b>Fund Balance Ending</b>				<b>\$ 7,707,853</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending December 31, 2011

	Adopted Budget FYE 2012	Prorated Budget Thru 12-31-11	Actual 3 Months Ending 12-31-11	Variance Favorable (Unfavorable)
<b>REVENUES:</b>				
Water Revenue	\$ 6,454,741	\$ 1,613,685	\$ 1,482,213	\$ (131,472)
Sewer Revenue	5,752,109	1,438,027	1,376,897	(61,130)
Standby Revenue	1,872	468	628	160
Meter Fees	1,000	250	325	75
Line Connection Fees	-	-	300	300
Facility Connection Fees	-	-	-	-
Processing Fees	12,000	3,000	4,000	1,000
Lien Information Fees	9,000	2,250	2,800	550
Delinquent Fees	50,000	12,500	12,960	460
Interest Income-SBA	-	-	2	2
Interest Income-2007 Bonds	-	-	541	541
Interest Income-Other Restricted	-	-	1,573	1,573
Interest Income-Other	-	-	5,486	5,486
Technology Sharing Revenue	21,138	5,285	5,285	-
Contract Accounting Services	54,600	13,650	13,650	-
Contract HR & Payroll Services	63,490	15,873	15,873	-
Contract Utility Billing Services	194,751	48,688	44,850	(3,838)
Rental Income	53,714	13,429	13,429	-
Misc. Revenues	12,000	3,000	4,790	1,790
Unrealized Gain (Loss)-SBA	-	-	-	-
Transfer from R & R Fund	-	-	-	-
Carryforward Prior Yr Fund Balance	268,196	-	-	-
<b>Total Revenues</b>	<b>12,948,611</b>	<b>3,170,105</b>	<b>2,985,602</b>	<b>(184,503)</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending December 31, 2011

	Adopted Budget FYE 2012	Prorated Budget Thru 12-31-11	Actual 3 Months Ending 12-31-11	Variance Favorable (Unfavorable)
<b>EXPENSES:</b>				
<b><u>Administrative</u></b>				
Salaries/Wages/Overtime	593,289	136,913	130,619	6,294
Contract Personnel	-	-	-	-
Special Pay	1,695	1,695	1,659	36
FICA Taxes	45,389	10,474	9,748	726
Pension Expense	35,599	8,215	7,542	673
Health Insurance	121,417	30,354	28,740	1,614
Workers Comp. Insurance	2,882	721	495	226
Unemployment Comp	6,000	1,500	1,925	(425)
Attorney Fees	36,000	9,000	5,285	3,715
Engineering Fees	12,000	3,000	1,820	1,180
Annual Audit	11,340	7,230	7,230	-
Actuarial Computation-OPEB	1,800	-	-	-
Management Fees	89,532	22,388	22,388	-
Special Council Services	50,000	12,500	-	12,500
Electronic Document Storage (EDS)	20,000	-	-	-
Trustee Fees and Other Exp.	19,346	269	269	-
Computer Expense	42,726	10,682	8,666	2,016
Communication-Web Design & Programming	6,000	-	-	-
Telephone	28,665	7,166	1,179	5,987
Postage	50,715	12,679	15,074	(2,395)
Electric	19,141	4,785	3,276	1,509
Travel & Per Diem	5,000	1,250	125	1,125
Rentals and Leases	3,780	945	915	30
Insurance	17,199	4,300	3,257	1,043
Repair and Maintenance	24,460	6,115	1,033	5,082
Printing & Binding	35,490	8,873	996	7,877
Legal Advertising	2,400	600	621	(21)
Credit Card Merchant Fees	35,000	8,750	11,763	(3,013)
Office Supplies	9,828	2,457	4,230	(1,773)
Dues, Memberships, Etc	4,580	1,145	3,001	(1,856)
Other Current Charges	24,000	7,789	10,028	(2,239)
Promotional Expenses	-	-	3,210	(3,210)
Capital Outlay	20,000	1,283	1,283	-
<b>Total Administrative</b>	<b>1,375,273</b>	<b>323,078</b>	<b>286,377</b>	<b>36,701</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending December 31, 2011

	Adopted Budget FYE 2012	Prorated Budget Thru 12-31-11	Actual 3 Months Ending 12-31-11	Variance Favorable (Unfavorable)
<b><u>Plant Operations</u></b>				
Salaries and Wages	1,250,749	288,634	261,870	26,764
Special Pay	2,327	2,327	2,226	101
FICA Taxes	95,282	21,988	20,203	1,785
Pension Expense	74,731	17,246	14,624	2,622
Health Insurance	286,487	71,622	59,377	12,245
Worker's Comp. Insurance	52,562	12,130	7,031	5,099
Water Quality Testing	154,241	38,560	20,959	17,601
Naturescape Irrigation Serv	3,809	-	-	-
Sludge Management-Water	42,806	10,702	-	10,702
Sludge Management-Sewer	125,080	31,270	19,286	11,984
Telephone	8,700	2,175	1,924	251
Electric Expense	772,636	193,159	153,671	39,488
Insurance	230,146	57,537	40,221	17,316
Repair & Maint-General	417,564	104,391	68,768	35,623
Repair & Maint-Plant E	306,500	-	-	-
Repair & Maint-Filters for Nano Plant	326,000	-	-	-
Office Supplies	3,000	750	1,950	(1,200)
Chemicals	631,166	157,792	107,000	50,792
Operating Supplies-General	19,500	4,875	12,665	(7,790)
Operating Supplies-Motor Fuels	176,295	2,000	900	1,100
Operating Supplies-Uniforms	10,000	2,500	1,928	572
Advertisement for Employment	3,200	800	4,199	(3,399)
Dues, Licenses, Etc.	30,031	7,508	722	6,786
Capital Outlay	518,300	3,938	3,938	-
<b>Total Plant Operations</b>	<b>5,541,112</b>	<b>1,031,904</b>	<b>803,462</b>	<b>228,442</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending December 31, 2011

	Adopted Budget FYE 2012	Prorated Budget Thru 12-31-11	Actual 3 Months Ending 12-31-11	Variance Favorable (Unfavorable)
<b>Field Operations</b>				
Salaries/ Wages/Overtime	648,312	149,610	123,161	26,449
Temporary Help	37,440	-	-	-
Special Pay	1,700	1,700	2,067	(367)
FICA Taxes	52,059	12,014	9,580	2,434
Pension Expense	38,584	8,904	6,339	2,565
Health Insurance	149,270	37,318	36,528	790
Worker's Comp. Insurance	39,877	9,202	4,474	4,728
Telephone	11,400	2,850	2,274	576
Electric	123,600	30,900	39,385	(8,485)
Repair and Maintenance	196,582	49,146	23,635	25,511
Rent Expense-SCADA	50,000	-	-	-
Insurance	39,312	9,828	8,181	1,647
Office Supplies	2,100	525	1,995	(1,470)
Operating Supplies-General	17,500	4,375	15,304	(10,929)
Operating Supplies-Motor Fuels	42,275	10,569	13,300	(2,731)
Operating Supplies-Uniforms	5,394	1,349	1,047	302
Dues, Licenses, Etc	6,845	1,711	662	1,049
Meters-Replacement Program	55,000	13,750	7,169	6,581
Meters-New Connections	2,000	-	-	-
Meters-Supplies	6,000	-	-	-
Capital Outlay	98,281	-	-	-
Renewal & Replacement	-	-	71,669	(71,669)
<b>Total Field Operations</b>	<b>1,623,531</b>	<b>343,751</b>	<b>366,770</b>	<b>(23,019)</b>
<b>Total Operating Expenses</b>	<b>8,539,916</b>	<b>1,698,733</b>	<b>1,456,609</b>	<b>242,124</b>
<b>Reserves:</b>				
Required Reserve for R & R	-	-	-	-
<b>Total Operating Exp &amp; Reserve</b>	<b>8,539,916</b>	<b>1,698,733</b>	<b>1,456,609</b>	<b>242,124</b>
<b>Available for Debt Service</b>	<b>4,408,695</b>	<b>1,471,372</b>	<b>1,528,993</b>	<b>57,621</b>
<b>Debt Service</b>				
<b>Principal</b>				
2002 Series	1,815,000	453,750	453,750	-
2007 Series	-	-	-	-
<b>Interest</b>				
2002 Series	214,748	53,687	53,687	-
2007 Series	1,978,156	494,539	494,539	-
<b>Total Debt Service</b>	<b>4,007,904</b>	<b>1,001,976</b>	<b>1,001,976</b>	<b>-</b>
<b>Excess Revenues (Expenses)</b>	<b>\$ 400,791</b>	<b>\$ 469,396</b>	<b>\$ 527,017</b>	<b>\$ 57,621</b>
<b>Net Assets Beginning</b>				<b>35,882,185</b>
<b>Net Assets Ending</b>				<b>\$ 36,409,202</b>

**Coral Springs Improvement District**  
**Water and Sewer Fund**  
**Statement of Revenues, Expenses and Change in Net Assets**

For the Period Ending December 31, 2011

	Adopted Budget FYE 2012	Prorated Budget Thru 12-31-11	Actual 3 Months Ending 12-31-11	Variance Favorable (Unfavorable)
--	-------------------------------	-------------------------------------	------------------------------------------	----------------------------------------

<b>Summary of Operations and Debt Service Coverage</b>				
Revenues			<u>2,985,602</u>	
Operating Expenditures:				
Operating Expenditures-Admin			286,377	
Operating Expenditures-Plant			803,462	
Operating Expenditures-Field			<u>366,770</u>	
Total Operating Expenditures			<u>1,456,609</u>	
Required Reserve for R&R			-	
Total Operating Exp & Reserves			<u>1,456,609</u>	
Available for Debt Service			1,528,993	Debt Service Coverage 1.53
Less: Debt Service			<u>1,001,976</u>	
Excess Revenues (Exp)			<u>527,017</u>	

**CORAL SPRINGS IMPROVEMENT DISTRICT  
ASSESSMENT COLLECTIONS FOR FYE 2012**

December 31, 2011

Date	Assessments Collected (net of all Commissions & Fees)
10-15-2011	\$ -
11-15-2011	139,577
12-31-2011	1,753,557
<hr/> <b>Totals</b>	<hr/> <b>\$ 1,893,134</b> <hr/>

## Coral Springs Improvement District

Check Registers  
DECEMBER 2011

<u>Fund</u>	<u>Check Date</u>	<u>Check No.</u>	<u>Amount</u>
General Fund	12-05-2011	2785 - 2788	\$ 6,893.84
	12-07-2011	2789 - 2792	16,231.53
	12-21-2011	2793 - 2796	2,711.21
	12-28-2011	2797 - 2800	11,342.30
<b>Total</b>			<b>\$ 37,178.88</b>
Water and Sewer	12-05-2011	11621 - 11649	\$ 571,205.72
	12-06-2011	11650 - 11665	15,846.20
	12-07-2011	11666 - 11683	24,182.75
	12-09-2011	11684 - 11693	20,060.04
	12-19-2011	11694	3,500.00
	12-20-2011	11695 - 11722	2,864.60
	12-21-2011	11723 - 11758	53,398.39
	12-28-2011	11759 - 11775	62,300.93
<b>Total</b>			<b>\$ 753,358.63</b>



CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO...	YRMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK#
12/05/11	00023		121 NW 93RD TER PS 1					FLORIDA POWER & LIGHT CO.		111.92	002785
12/05/11	00148		12000 SW 1ST ST PS 2								
12/05/11	00037		SAFETY GLASSES (1)					RITZ SAFETY EQUIPMENT, LLC		200.18	002785
12/05/11	00064		GLOVES & SAFETY GLASSES								
			MANAGEMENT FEES 11/11					SEVERN TRENT ENVIRONMENTAL SERVICES		4,974.00	002787
			TRASH SERV-CSD GF 11/11								
			TRASH SERV-PINETREE 11/11								
			TRASH SERV-SUNSHINE 11/11								
										1,607.74	002788
										6,893.84	
								TOTAL FOR BANK A		6,893.84	
								TOTAL FOR REGISTER		6,893.84	

CSD - GENERAL FUND BANK A CHECKING - GENERAL F

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO...	YRMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK#
12/07/11	00011		LEGAL SERV 10/11 - FINAL				BILLING, COCHRAN, HEATH, LYLES ET AL			975.00	002789
12/07/11	00248		LEGISLATION/LEGAL 11/11				LEWIS, LONGMAN & WALKER, P.A.			8,449.63	002790
12/07/11	00248		LEGAL SERVICES 11/11				LEWIS, LONGMAN & WALKER, P.A.			3,003.40	002791
12/07/11	00230		RODEO - 50 GALS				WINFIELD SOLUTIONS, LLC			3,803.50	002792
			HYDROTROL 191 - 55 GALS							16,231.53	
			TOTAL FOR BANK A							16,231.53	
			TOTAL FOR REGISTER							16,231.53	

CSD - GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO...	YRMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK #
12/21/11	00204		BALAST/BULBS P.S. #2					LIGHT BULBS UNLIMITED		129.99	002793
12/21/11	00025		SPONSOR/WATERWAY CLEAN-UP					MIASF		2,500.00	002794
12/21/11	00157		TRUCK & BOAT SUPPLIES					PEP BOYS		34.00	002795
12/21/11	00158		BOAT CUSHIONS/TRAIL.LGTS					POMPANO BEACH MARINE CENTER, INC		47.22	002796
TOTAL FOR BANK A										2,711.21	
TOTAL FOR REGISTER										2,711.21	

CHECK VEND# .....INVOICE.....EXPENSED TO... VENDOR NAME STATUS AMOUNT .....CHECK.....  
 DATE NUMBER YRMO END DPT ACCT# SUB # AMOUNT #

12/28/11 99999 VOID CHECK \*\*\*\*\*INVALID VENDOR NUMBER\*\*\*\*\* .00 002797  
 12/28/11 00051

UNIFORMS 11/2011  
 GASOLINE 11/2011  
 NEXTEL 11/06/11  
 SAM'S-COOKIES 11/14/11  
 SAM'S-FIELD SUPP 11/23/11  
 SUN-SENTINEL-NOT.OF MEET.  
 BIG ANTHONY'S 11/19/11  
 CITY C.S.BOAT PARADE11/11  
 OFFICE MAX-2 CHAIRS  
 PUBLIX-T.G. GIFT CARDS  
 TOP HEALTH P/R INSERTS  
 WALMART-G CARDS SHAWN  
 PHONE 12/11  
 POSTAGE 12/11  
 PRINTING 12/11  
 RENT 12/11  
 TECH SHARING 12/11  
 OFFICE SUPPLIES 12/11  
 HEALTH INS - ADMIN 12/11  
 HEALTH INS - FIELD 12/11  
 ANNUAL SPEC DIST FEE FY12 DEPARTMENT OF ECONOMIC OPPORTUNITY  
 PAINT FOR P.S. & MOP HOME DEPOT

12/28/11 00249 CORAL SPRINGS IMPROVEMENT DIST WS 10,924.40 002798  
 12/28/11 00033 DEPARTMENT OF ECONOMIC OPPORTUNITY 175.00 002799  
 TOTAL FOR BANK A 242.90 002800  
 TOTAL FOR REGISTER 11,342.30

\*\*\* CHECK DATES 12/05/2011 - 12/05/2011 \*\*\* CSID - WATER & SEWER FUND BANK & CHECKING - W & S

CHECK VENDOR# .....INVOICE.....EXPENSED TO... VENDOR NAME STATUS AMOUNT .....CHECK.....  
 DATE NUMBER YRMO FND DPT ACCT# SUB

CHECK DATE	VENDOR#	INVOICE#	EXPENSED TO	VENDOR NAME	STATUS	AMOUNT	CHECK#
12/05/11	00425		COMPUTER BACK-UP/PLANT AIRSPEED-VACUUM/PLANT 3 COMPUTER MONITORS/PLANT TABLET FOR ADMIN POOL BBO ADMIN COFFEE SUPE/WATER PLANT COFFEE SUPPLIES FIELD COFFEE SUPPLIES ADMIN-CLEANING/PAPER SUPP FIELD-CLEANING/PAPER SUPP COOKIES FOR 11/14 MEET-GF	CSID - WATER & SEWER FUND		1,835.79	011621
12/05/11	01303		REPLACE MOTOR WELL #6 DISCOUNT	AB ELECTRIC MOTORS & PUMPS		10,440.00	011622
12/05/11	00818		ADDL BENE BY EMP 12/11	ACCESS LEGAL		104.65	011623
12/05/11	99999		VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	011624
12/05/11	01130		T.G.GIFTCARDS-CSID-ADMIN T.G.GIFTCARDS-CSID-PLANT T.G.GIFTCARDS-CSID-FIELD T.G.GIFTCARDS-CSID-GF T.G.GIFTCARDS-MAILCARRIER T.G.GIFTCARDS-NSID-ADMIN T.G.GIFTCARDS-NSID-PLANT T.G.GIFTCARDS-NSID-FIELD T.G.GIFTCARDS-NSID-GF T.G.GIFTCARDS-NSID-HBC T.G.GIFTCARDS-CSID-GF BD T.G.GIFTCARDS-PINETREE PALM BEACH POST-PLANT EMP HILTON-SEMINAR IN FT. MYE BIG ANTHONY' -CSID GF OFFICE MAX-2 CHAIRS-GF P.PAL-INFOR4CELL-CHARGERS DLT SOLUTIONS-ADMIN COMP. WALMART-SHAWN BONUS-GF FRANCO-POSTAGE REFILL			7,019.92	011625
12/05/11	00694		TECH SUPP 10/26-11/25/11	ASSOCIATED SYSTEMS, INC.		1,635.00	011626
12/05/11	00011		LEGAL SERVICE 10/11-FINAL	BIDLING, COCHRAN, HEATH, LYLES ET AL		1,718.24	011627
12/05/11	00013		LIME LIME	CHEMICAL LIME CO. OF ALABAMA, LLC		11,969.51	011628
12/05/11	00352		UTILITY TAXES 11/11	CITY OF CORAL SPRINGS		43,633.76	011629
12/05/11	00122		ADDL DENTAL ADMIN 12/11 ADDL DENTAL PLANT 12/11 ADDL DENTAL PAYABLE 12/11	COMPENREFFITS COMPANY		85.28	011630

CSID -----CSID----- KWOOD

\*\*\* CHECK DATES 12/05/2011 - 12/05/2011 \*\*\* CSID - WATER & SEWER FUND BANK E CHECKING - W & S

CHECK DATE	VEND#	DATE	INVOICE#	EXPENSED TO...	YRMO	FND DFT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK#
12/05/11	01256		180	PIECES OF SOD					CORAL SPRINGS NURSERY, INC.		225.00	011631
12/05/11	00153		REIMB.	PAYPAL P.FLOW 11/11					DALY, DAN		99.15	011632
12/05/11	00153		REIMB.	TV-HOLIDAY RAFFLE					DALY, DAN		669.00	011633
12/05/11	01257		BALANCE DUE	SULFURIC-NANO					THE DUMONT COMPANY, INC.		1,882.37	011634
12/05/11	01304		6"	METER W.REMOTE PAD					ELSTER AMCO WATER, INC.		4,772.60	011635
12/05/11	00017		OVERNIGHT SERV	- CSID WS					FEDEX		122.29	011636
12/05/11	00023		OVERNIGHT SERV	- NSID WS								
12/05/11	00025		ADMIN ELECTRIC	11/11					FLORIDA POWER & LIGHT CO.		66,242.94	011637
12/05/11	00063		PLANT ELECTRIC	11/11							165.37	011638
12/05/11	01046		FIELD ELECTRIC	11/11					G. NEIL COMPANIES		49.59	011639
12/05/11	00033		ATTENDANCE CONTROLLER	-HR					GRAINGER, INC.		2,396.25	011640
12/05/11	01051		LAMP FOR GENERATOR						HD SUPPLY WATERWORKS, LTD		249.56	011641
12/05/11	00874		2" OMNI METERS (3)						HOME DEPOT		35.96	011642
			PVC COUPLINGS									
			ACID, PVC, RESPIRATORS, ETC.									
			LIGHT BULBS						LIGHT BULBS UNLIMITED			
			TOPHEALTH NEWLTR-CSID GF									
			TOPHEALTH NEWLTR-CSID ADM									
			TOPHEALTH NEWLTR-CSID FLT									
			TOPHEALTH NEWLTR-CSID FLD									
			TOPHEALTH NEWLTR-NSID GF									
			TOPHEALTH NEWLTR-NSID ADM									
			TOPHEALTH NEWLTR-NSID FLT									
			TOPHEALTH NEWLTR-NSID FLD									
			TOPHEALTH NEWLTR-PINETREE						OAKSTONE WELLNESSES		523.90	011643
			TOPHEALTH NEWLTR-HBC									
12/05/11	01150		OFFICE SUPPLIES	- PLANT					OFFICE DEPOT		161.59	011644
12/05/11	01274		OFFICE SUPPLIES	- PLANT								
			TOTAL COLIFORMS (2)	NANO								
			TOTAL COLIFORMS (2)	NANO								
			TOTAL COLIFORMS (3)	NANO								
			TOTAL COLIFORMS (2)	NANO								
			TOTAL COLIFORMS (3)	NANO								
			TOTAL COLIFORMS (6)	NANO								
			TOTAL COLIFORMS (3)	NANO								
			TOTAL COLIFORMS (7)	NANO								
			TOTAL COLIFORMS (3)	NANO					PAGE ANALYTICAL SERVICES, INC.		930.00	011645
12/05/11	00880		CLARIFLOC (R)	100 PAILS					POLYDYNE, INC.		4,620.00	011646

CSID -----CSID----- KWOOD

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO...	YRMO	FND DFT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/05/11	00751		PRINCIPAL 2002	SER	12/11		US BANK			226,875.00	011647	
12/05/11	01098		INTEREST 2002	SER	12/11		US BANK			17,896.00	011648	
12/05/11	01183		INTEREST 2007	SER	12/11		US BANK			164,847.00	011649	
TOTAL FOR BANK E										571,205.72		
TOTAL FOR REGISTER										571,205.72		

CSD - WATER & SEWER FUND

\*\*\* CHECK DATES 12/06/2011 - 12/06/2011 \*\*\* CSID - WATER & SEWER FUND

BANK E CHECKING - W & S

CHECK DATE	VEND#	INVOICE#	EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	CHECK#
12/06/11	00963		LONG DISTANCE 11/11 FINAL AT & T			29.43	011650
12/06/11	00857		NEW ELECT. GEAR MOTORS(2) FREIGHT	CAPITAL ONE		2,262.72	011651
12/06/11	99999		VOID CHECK	*****INVALID VENDOR NUMBER*****		.00	011652
12/06/11	01274		SLUDGE CAKE #2 SLUDGE CAKE #1 DISINFECTION TEST (1) HPC (3) DAILY CBOD DAILY CBOD DAILY CBOD SLUDGE CAKE #3 SLUDGE CAKE #4 DAILY SAMPLES WELL #6 (2) SLUDGE CAKE #5 SLUDGE CAKE #6 LIQUID SLUDGE SLUDGE CAKE #7			755.00	011653
12/06/11	00149		KEYS FOR MAINT SHOP (4)	PAGE ANALYTICAL SERVICES, INC.		50.00	011654
12/06/11	00351		GLOVES (20 BOXES)	RICHARD'S LOCKSMITH & SAFES		229.80	011655
12/06/11	01284		SERV.CONSTRUCTION GATE	RITZ SAFETY EQUIPMENT, LLC		835.61	011656
12/06/11	00072		MANAGEMENT FEE 11/11 POSTAGE 11/11 COPIES 11/11 OFFICE SUPPLIES 11/11 PHONE 11/11 FAXES 11/11	SAMCO SYSTEMS, INC.		7,709.16	011657
12/06/11	00053		PAINT FOR HEADWORKS	SEVERN TRENT ENVIRONMENTAL SERVICES		185.15	011658
12/06/11	00200		NOT OF 11/14 MEETING-GF NOT OF WSHOP MEET 11/21 REQ QUALIF. ENGINEER	SHERWIN-WILLIAMS		389.05	011659
12/06/11	01204		BKFLOW PREVENT.MGT SFTWRE	SUN-SENTINEL (SOUTH FLORIDA)		530.00	011660
12/06/11	01175		UNIFORMS - PLANT UNIFORMS - FIELD UNIFORMS - DUE GF	YOKAY SOFTWARE		177.65	011661
12/06/11	00441		LAB SUPPLIES LAB CHEMICALS LAB CHEMICALS FLOW CHARTS (4) WELL #3 REPAIR PARTS	UNIFIRST CORPORATION		1,788.74	011662
12/06/11	00064		TRASH SERVICE 12/11	USA BLUEBOOK WASTE MANAGEMENT		490.27	011663

CSID -----CSID---- KWOOD



\*\*\* CHECK DATES 12/06/2011 - 12/06/2011 \*\*\* CSID - WATER & SEWER FUND BANK E CHECKING - W & S

CHECK DATE	VEND#	INVOICE DATE	NUMBER	YEMO	FND DFT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK#	AMOUNT
12/06/11	01011						COPY MACHINE LEASE 11/11		288.62	011664	288.62
12/06/11	00753						REPL. TOILET 331 NW 87 TER	ZEE BEST PLUMBING, INC.	125.00	011665	125.00
							TOTAL FOR BANK E		15,846.20		15,846.20
							TOTAL FOR REGISTER		15,846.20		15,846.20

\*\*\* CHECK DATES 12/07/2011 - 12/07/2011 \*\*\* CSID - WATER & SEWER FUND

\*\*\*\*\*INVOICES\*\*\*\*\*EXPENSED TO... BANK & CHECKING - W & S

CHECK VENDOR# .....INVOICES.....EXPENSED TO... VENDOR NAME STATUS AMOUNT

DATE DATE NUMBER YRMO FND DPT ACCT# SUB

12/07/11 00005 FTP-SOD HYFO ALLIED UNIVERSAL CORP. 6,972.28 011666

12/07/11 00121 PAYABLE DENTAL 01/12 COBEA DENTAL 01/12 ELIAS 6,531.08 011667

ADMIN DENTAL 01/12 AMERITAS LIFE INSURANCE CORP. 1,557.51 011668

PLANT DENTAL 01/12 DELTA CONTROLS 1,925.00 011669

REPAIR & FLOW METER FLORIDA UNEMPLOYMENT COMPENSATION 352.38 011670

SUSAN M WALKER-UNEMPLOYMT GRAINGER, INC. 958.50 011671

LOCKINGFORK,WIRE,WIREMARK HARCROS CHEMICALS 200.94 011672

SODA ASH 2,700LBS HOME DEPOT 25.46 011673

NEW TOILET-331 NW 87 TERR INDUSTRIAL HOSE & HYDRAULICS, INC. 2,033.63 011674

FUEL MEASURING STICK LEWIS, LONGMAN & WALKER, P.A. 765.59 011675

LEGAL SERVICES 11/11 O-K GENERATORS 1,246.00 011676

QTRLY MAINT,OIL CHG UNITS ADMIN - TONER

HOLIDAY STATIONARY HOLIDAY STATIONARY

ED-HOME & OFFICE PROGRAM ED-HOME & OFFICE PROGRAM

FIELD-LAPTOP FIELD-LAPTOP

BILLING - TONER BILLING - TONER

3-UB RUBBER STAMPS 3-UB RUBBER STAMPS

DRY ERASE BD-WORKSHOP DRY ERASE BD-WORKSHOP

EASEL-WORKSHOP EASEL-WORKSHOP

BILLING - TONER BILLING - TONER

DAILY CBOD DAILY CBOD

DAILY CBOD DAILY CBOD

DAILY CBOD DAILY CBOD

DAILY CBOD DAILY CBOD

DAILY CBOD DAILY CBOD

EFFLUENT STRAINER EFFLUENT STRAINER

PUMP A/C METER PUMP A/C METER

SHIELD,GLOVES,SANITIZER RICE PUMP & MOTOR INC 210.71 011678

PRINT FOR HEADWORKS RITZ SAFETY EQUIPMENT, LLC 260.13 011679

ADMIN PHONE 12/11 SHERWIN-WILLIAMS 185.15 011680

PLANT PHONE 12/11 WINDSTREAM NUVOX, INC. 170.88 011681

FIELD PHONE 12/11

CSID -----CSID----- RWOOD

\*\*\* CHECK DATES 12/07/2011 - 12/07/2011 \*\*\*  
 CSID - WATER & SEWER FUND  
 BANK E CHECKING - W & S

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK #
12/07/11	01264								ADMIN PHONE 12/11 PLANT PHONE 12/11 FIELD PHONE 12/11			
12/07/11	00066								WINDSTREAM NUVOX, INC. DISTILLED WTR FOR TESTING ZEPHYRHILLS		127.90	011682
TOTAL FOR BANK E											24,182.75	
TOTAL FOR REGISTER											24,182.75	

\*\*\* CHECK DATES 12/09/2011 - 12/09/2011 \*\*\* CSID - WATER & SEWER FUND BANK E CHECKING - W & S

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO	YEMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK #
12/09/11	00999		BKGROUND CK - CSID PLANT					FEDERAL BACKGROUND SERVICES, INC		55.00	011694
12/09/11	00514		SLUDGE MGMT SEWER 11/11					H & H LIQUID SLUDGE DISPOSAL, INC.		6,612.48	011685
12/09/11	01201		401-12/06/11 PLAN 106832					VANTAGEPOINT TRANSFER AGENTS-106832		5,735.84	011686
12/09/11	01202		457-12/06/11 PLAN 306644					VANTAGEPOINT TRANSFER AGENTS-306644		2,649.55	011687
12/09/11	00698		STEPHEN T OULMENT12/06/11					INTERNAL REVENUE SERVICE		16.00	011688
12/09/11	01093		LANDSCAPE MAINTENANCE 12/11					JLS LANDSCAPE SERVICES, INC.		3,900.41	011689
12/09/11	00398		BERM ADDENDUM 12/11					PRINTONIX P300/600RIBBONS		376.04	011690
12/09/11	01274		TOTAL COLIFORMS (11)NANO					PACE ANALYTICAL SERVICES, INC.		390.00	011691
12/09/11	00350		TOTAL COLIFORMS (2) NANO					PARKSON CORPORATION		274.72	011692
12/09/11	00697		CHAIN FOR ROTOGUARD					U.S. HEALTHWORKS		50.00	011693
			DRUG SCREEN - CSID PLANT						TOTAL FOR BANK E	20,060.04	
									TOTAL FOR REGISTER	20,060.04	

CHECK DATE	VEND#	INVOICE NUMBER	EXPENSED TO YRMO	END DFT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK #
12/19/11	00073					REPLENISH BULK POSTAGE			
						POSTMASTER			
								3,500.00	011694
TOTAL FOR BANK E								3,500.00	
TOTAL FOR REGISTER								3,500.00	

CSID - WATER & SEWER FUND  
 BANK E CHECKING - W & S

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO	YRMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK#	AMOUNT
12/20/11	88888	300870007	INTEGRITY GROUP					INTEGRITY GROUP REAL ESTATE		216.02	011695	216.02
12/20/11	88888	300873603	ISLES ADD REALT					ISLES ADD REALTY HOLDINGS		67.22	011696	67.22
12/20/11	88888	300926604	FAS-AHM UTILITI					FAS-AHM UTILITIES		597.31	011697	597.31
12/20/11	88888	710032007	HI-LAND PROPERT					HI-LAND PROPERTIES LLC		64.45	011698	64.45
12/20/11	88888	410077206	SWEETING DENNIE					DENNIE SWEETING		19.34	011699	19.34
12/20/11	88888	710129705	JORDAN CLENDON					CLENDON JORDAN		49.24	011700	49.24
12/20/11	88888	610299004	REYES ALEXANDER					ALEXANDER REYES		141.99	011701	141.99
12/20/11	88888	210311607	ABBOTONI & ASSO					ABBOTONI & ASSOCIATES		100.47	011702	100.47
12/20/11	88888	510623207	MERLI DAVID					DAVID MERLI		140.19	011703	140.19
12/20/11	88888	010935003	REGIONS BANK					REGIONS BANK		23.56	011704	23.56
12/20/11	88888	820556005	TOCHE DANNY					*DANNY TOCHE SR		153.09	011705	153.09
12/20/11	88888	830124003	GUTIERREZ DAVID					DAVID GUTIERREZ		59.41	011706	59.41
12/20/11	88888	730501405	BAYSIDE REO LLC					BAYSIDE REO LLC		338.72	011707	338.72
12/20/11	88888	130824107	PEREZ MIRTHA					MIRTHA/VERONICA PEREZ		102.14	011708	102.14
12/20/11	88888	440242908	WELLS FARGO					WELLS FARGO		64.05	011709	64.05
12/20/11	88888	040571712	KLEINERT ELLEN					*ELLEN KLEINERT		11.89	011710	11.89
12/20/11	88888	140718302	LAUGHLIN MICHA					MICHAEL LAUGHLIN		56.64	011711	56.64
12/20/11	88888	350150706	KELLER IRENE					IRENE KELLER		74.16	011712	74.16
12/20/11	88888	650215111	RODRIGUEZ CHRIS					*CHRISTIAN RODRIGUEZ		5.96	011713	5.96
12/20/11	88888	460525403	HOOP RETAIL					HOOP RETAIL STORES LLC #06693		30.45	011714	30.45
12/20/11	88888	460537209	L A JEWELERS					L A JEWELERS		92.65	011715	92.65
12/20/11	88888	060639608	SARAO LORI					LORI SARAO		48.87	011716	48.87
12/20/11	88888	270376810	MOYNA PROPERTIE					MOYNA PROPERTIES, INC		101.15	011717	101.15
12/20/11	88888	270395306	JOY FRANK/MONIQ					FRANK/MONIQUE JOY		79.73	011718	79.73
12/20/11	88888	770699204	MC CLAIN CHARLI					*CHARLIE MC CLAIN		67.46	011719	67.46
12/20/11	88888	980677806	FRANCR KIM					*KIM FRANCE		1.35	011720	1.35
12/20/11	88888	790149110	ONEWEST BANK FS					CASS INFORMATION		36.27	011721	36.27

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\*\*\* CHECK NOS. 011695-011722

CSID - WATER & SEWER FUND  
BANK E CHECKING - W & S

CHECK DATE	VEND#	INVOICE NUMBER	EXPENSED TO YRMO	END DPT ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
12/20/11	86888					190848303 FORHAN ELLEN	ELLEN FORHAN		120.82	011722
								TOTAL FOR BANK E	2,864.60	
								TOTAL FOR REGISTER		

TOTAL FOR BANK E

2,864.60

TOTAL FOR REGISTER

\*\*\* CHECK DATES 12/21/2011 - 12/21/2011 \*\*\* CSID - WATER & SEWER FUND

BANK & CHECKING - W & S

CHECK #	INVOICE DATE	EXPENSED TO	VENDOR NAME	STATUS	AMOUNT	CHECK #
DATE	NUMBER	YRMO FND DPT ACCT# SUB				AMOUNT
12/21/11	00527	CERTIF. FEE - RO PLANT	BROWARD COUNTY HEALTH DEPARTMENT		75.00	011723
12/21/11	01040	INTERNET CONN 12/11	ADVANCED CABLE COMMUNICATIONS		170.33	011724
12/21/11	00528	INDOOR PEST CONTROL 12/11	AL HOFFER'S PEST PROTECTION, INC.		160.00	011725
12/21/11	00340	STABILIZER & ALKALINITY	ALBRITE POOLS		72.97	011726
12/21/11	00005	FTP-SOD HYPO	ALLIED UNIVERSAL CORP.		3,556.34	011727
12/21/11	01130	MOON THAI-ICWA LUNCH				
12/21/11	00121	WALMART-PARADE PROMO-WS	AMERICAN EXPRESS		145.25	011728
12/21/11	00121	WALMART-PARADE PROMO-GF				
12/21/11	00977	ADMIN VISION 01/12			1,349.04	011729
12/21/11	01089	PLANT VISION 01/12	AMERITAS LIFE INSURANCE CORP.		301.15	011730
12/21/11	00013	FIELD VISION 01/12			47.37	011731
12/21/11	01305	PAYABLE VISION 01/12	AQUATIC ECO-SYSTEMS INC.		5,872.94	011732
12/21/11	00018	D.O. METER REPAIR	AT & T		34.11	011733
12/21/11	01007	PLANT PHONE 12/11	CHEMICAL LIME CO. OF ALABAMA, LLC			
12/21/11	01294	LIME				
12/21/11	01291	REPLACE REFUND CK# 11505	NEIL/MARLENE V. ENDE			
12/21/11	01131	PARTS-WATER BREAK REPAIRS			2,937.25	011734
12/21/11	00027	PARTS-WATER BREAK REPAIRS	FERGUSON ENTERPRISES, INC.		468.00	011735
12/21/11	00179	PARTS-WATER BREAK REPAIRS				
12/21/11	00385	PLANT OPERATOR EMPL. AD	FLORIDA WATER RESOURCES JOURNAL		1,556.05	011736
12/21/11	00074	DRIVE BELTS FOR BLOWER768	FLORIDA BEARINGS, INC.		658.85	011737
12/21/11	00033	STATOR REWIND FOR PUMPS			179.85	011738
12/21/11	00074	A/C REPAIR UNIT #34	FOUNTAIN AUTO REPAIR		1,875.00	011739
12/21/11	00074	POST MTR 12/5/11-03/04/12	FRANCOTYP-POSTALIA, INC.		838.42	011740
12/21/11	00074	POLYMER APPROX. 375-400LBS	GENERIC CHEMICAL		1,330.74	011741
12/21/11	00033	PLANT CHEMICALS-NANO	HACH COMPANY		6,598.00	011742
12/21/11	00074	JEYTER HEAD - SEWER MACH.	HARBEN FLORIDA INC.			
12/21/11	00074	GAS - PLANT				
12/21/11	00074	GAS - FIELD	HOLLINGSWORTH OIL CO., INC			
12/21/11	00074	MISC PLANT SUPPLIES				
12/21/11	00074	KEY LOCK FOR GARAGE				
12/21/11	00074	XMAS TREE				

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CHECK VENDOR#	DATE	INVOICE#	DATE	NUMBER	YRMO	FND DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	....CHECK.....
												AMOUNT #
12/21/11	01164								HOME DEPOT			202.27 011743
12/21/11	01231								KONICA MINOLTA BUSINESS SOLUTIONS			312.48 011744
12/21/11	00398								MUTUAL OF OMAHA			7,931.26 011745
12/21/11	01150								NATIONWIDE GRAPHICS CORPORATION			692.01 011746
12/21/11	01274								OFFICE DEPOT			257.28 011747
12/21/11	01306								FACE ANALYTICAL SERVICES, INC.			4,897.00 011748
12/21/11	00772								PAGE ANALYTICAL SERVICES, INC.			510.00 011749
12/21/11	00183								PANTROPIC POWER PRODUCTS, INC.			904.30 011750
12/21/11	01152								PENCE SEALCOATING CORP.			5,950.00 011751
12/21/11	01152								PGIT			1,000.00 011752
12/21/11	00149								PGIT			1,000.00 011753
12/21/11	00149								RICHARD'S LOCKSMITH & SAFES			105.75 011754

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\*\*\* CHECK DATES 12/21/2011 - 12/21/2011 \*\*\* CSID - WATER & SEWER FUND

BANK & CHECKING - W & S

CHECK VENDOR#	DATE	INVOICE#	EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	CHECK#
12/21/11 00351			MAKES/FACE SHIELDS				
			GLOVES (10 BOXES)	RITZ SAFETY EQUIPMENT, LLC		157.87	011755
12/21/11 01175			UNIFORMS - PLANT				
			UNIFORMS - FIELD				
			UNIFORMS - DUE GF				
			UNIFORMS - PLANT				
			UNIFORMS - FIELD				
			UNIFORMS - DUE GF	UNIFIRST CORPORATION		355.45	011756
12/21/11 00441			IMHOFF CONES-PACK OF 4				
			FILTERS, PADLOCKS, LOCKOUTS	USA BLUEBOOK		405.79	011757
12/21/11 00064			TRASH SERVICE 01/12	WASTE MANAGEMENT		490.27	011758
						53,398.39	
TOTAL FOR BANK E						53,398.39	
TOTAL FOR REGISTER						53,398.39	

CHECK DATE	VEND#	DATE	NUMBER	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
12/28/11	01280								PAYABLE HEALTH INS 01/12 COBRA HLTH-ELIAS 01/12 COBRA HLTH-ZICH 01/12 ADMIN HEALTH INS 01/12 PLANT HEALTH INS 01/12 FIELD HEALTH INS 01/12		45,447.78	011759
12/28/11	01233								FIRE ALARM INSPECTIONS(3)		225.00	011760
12/28/11	00020								LAB CHEMICALS-NANO LAB CHEMICALS-NANO LAB CHEMICALS-NANO		654.39	011761
12/28/11	00031								SMALL FUSES (5) FUSE HOLDERS/3-PHASE MON.		242.69	011762
12/28/11	00033								MISC PLANT SUPPLIES MISC PLANT SUPPLIES WELL UPGRADES PER BROW CT SAFETY PAINT & BRUSHES CREDIT-PLANT SUPPLIES MISC PLANT SUPPLIES		171.42	011763
12/28/11	01201								401-12/20/11 PLAN 106832		5,533.42	011764
12/28/11	01202								457-12/20/11 PLAN 306644		2,689.55	011765
12/28/11	00698								STEPHEN T OUMENT12/20/11 INTERNAL REVENUE SERVICE		16.00	011766
12/28/11	00155								ADMIN NEXTEL 12/11 PLANT NEXTEL 12/11 FIELD NEXTEL 12/11 NEXTEL 12/11 DUE CSID GF NEXTEL 12/11 DUE SUNSHINE		1,110.47	011767
12/28/11	01150								COPY PAPER OFFICE SUPPLIES - FIELD OFFICE SUPPLIES - ADMIN		303.78	011768
12/28/11	01274								LIQUID SLUDGE DAILY CBOD IC ANIONS DAILY CBOD STAND PLATE COUNT (3)		238.48	011769
12/28/11	00073								REPLENISH BULK POSTAGE		4,683.51	011770
12/28/11	01220								SPECIAL REPRINTS (2)		250.00	011771
12/28/11	00782								SUNSHINE STATE ONE CALL DRUG SCR.POST ACCID-PLANT		80.88	011772

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CSID - WATER & SEWER FUND  
BANK E CHECKING - W & S

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO...	YRMO	FND	DPT	ACCT#	SUB	VENDOR NAME	STATUS	AMOUNT	CHECK#
12/28/11	01175		DRUG SCREEN CSID PLANT						U.S. HEALTHWORKS		100.00	011773
			UNIFORMS - PLANT									
			UNIFORMS - FIELD									
			UNIFORMS - DUE GF						UNIFIRST CORPORATION		177.80	011774
12/28/11	01264		ADMIN PHONE 12/11						WINDSTREAM NUVOX, INC.		375.76	011775

TOTAL FOR BANK E 62,300.93

TOTAL FOR REGISTER